

**LAND USE APPLICATION - TOWNSHIP OF TEANECK
APPLICATION REVIEW CHECKLIST**

Applicant Name: _____
 Applicant Address: _____
 Applicant Phone No.: _____
 Applicant Email: _____
 Owner Name: _____
 Owner Address: _____
 Project Name: _____

TO BE COMPLETED BY THE TOWNSHIP OF TEANECK	
Application No.: _____	Application Fee Paid: _____
Application Received: _____	Escrow Fee Paid: _____

Block: _____ Lot(s): _____ Tax Map Sheet: _____

CHECK TYPE OF APPLICATION BEING SUBMITTED														
Informal Review	CERTIFICATE 40:55D-68	VARIANCE 40:55D-70			SITE PLAN			SUBDIVISION						
		(a)	(b)	(c)	(d)	Minor	Prelim. Major	Final Major	Minor	Prelim Major	Final Major			
Concept Plan	Non-Conforming Use													

Date of Preparation: _____
 Checklist Prepared by (Name of Applicant or Agent): _____
 Signature of Applicant: _____

Application Fee Submitted: \$ _____
 Escrow Deposit Submitted: \$ _____

Informal Review	Certificate 40:55D-68	Variance 40:55D-70			Site Plan			Subdivision			TO BE COMPLETED BY THE APPLICANT			TO BE COMPLETED BY THE TOWNSHIP			
		(a)	(b)	(c)	(d)	Minor	Major Prelim	Major Final	Minor	Major Prelim	Major Final	PROVIDED	N/A	WAIVER REQUESTED	PROVIDED Y/N	REQUEST WAIVER	WAIVER GRANTED
Concept Plan	Non-Conforming Use	(a)	(b)	(c)	(d)	Minor	Major Prelim	Major Final	Minor	Major Prelim	Major Final	✓REQUIRED DOCUMENTS (TO BE SUBMITTED WITH APPLICATION)					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓						
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓						
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		Concept Plan	Non-Conforming Use	(a) (b)	(c)	(d)	Minor	Major Prelim	Major Final	Minor		Major Prelim	Major Final	PROVIDED	N/A	WAIVER REQUESTED	PROVIDED Y/N
	✓		✓	✓	✓	✓	✓	✓	✓	✓	M. Submission of Resolutions applicable to the property or submission of a certification that an OPRA request was submitted and yielded no results.						
											N. Completed application with appropriate fees and required information submitted directly to these Agencies with copies provided to the Township for verification of these submissions.						
							✓	✓	✓	✓	1. Bergen County Planning Board, as applicable.						
							✓	✓	✓	✓	2. Bergen County Soil Conservation District, as applicable.						
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	O. Certification from the Township of Teaneck Tax Collector that all taxes and assessments on the property are current.						
							✓	✓	✓	✓	P. Soil permeability tests and soil logs conducted on the property in question (if applicable, for Stormwater Management Facilities in accordance with NJDEP BMP Manual Chapter 12).						
									✓	✓	Q. Written verification of proposed tax block and lot numbers and street address as assigned by the local Assessor.						
							✓	✓	✓	✓	R. Three (3) copies and a digital copy of drainage calculations and drainage area maps analyzing existing and proposed conditions as required by the Township's Stormwater Control Ordinance.						
✓			✓	✓		✓	✓	✓	✓	✓	S. If applicable, seven (7) copies and a digital copy of a published map delineating floodway and flood hazard areas by FEMA, or in the absence of such information, flood hazard area and floodway calculations with cross sections of existing stream utilizing one of the methods listed in NJAC 7:13.						
							✓			✓	T. Seven (7) copies and a digital copy of Environmental Impact Statement (as applicable in accordance with Section 1514).						
							✓	✓	✓	✓	U. Seven (7) copies and a digital copy of Wetlands report and map showing wetlands delineation, prepared by a Professional Wetlands Consultant pursuant to the NJ Wetlands Protection Act 9. Board will consider a request for waiver if sufficient evidence is presented to determine that there is no impact on any wetland area.						
							✓	✓	✓	✓	V. If issued, a copy of a Letter of Interpretation for Wetlands from NJDEP Land Use Regulations, or Letter of Exemption from NJDEP Bureau of Flood Plain Management, and documentation sent to NJDEP.						
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	W. Written statement submitted by applicant identifying request for waiver of checklist requirement (if any), design waivers or exceptions, including justification or explanation why its not applicable.						
	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	X. Site photographs.						
				✓		✓			✓		Y. Seven (7) copies and a digital copy of Traffic Impact Statement.						
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Z. Electronic Submission of all items.						

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50'			30'	30'	30'	30'	30'	50'	50'	50'						
✓			✓	✓	✓	✓	✓	✓	✓	✓						
✓			✓	✓	✓	✓	✓	✓	✓	✓						
✓			✓	✓	✓	✓	✓	✓	✓	✓						

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Application deemed incomplete for noted deficiencies under items

Date: _____
Date: _____
Date: _____

Application Deemed Complete:

By: _____ Date: _____
Application Review Committee

Completeness Review & Recommendations by _____, Board Engineer on _____.

LEDGEND AND SPECIFIC COMMENTS

- NA Checklist Item - Information NOT APPLICABLE to this Application
- NR Checklist Item NOT REQUIRED for this type of Application
- RA-W RECOMMEND APPROAL of request as Permanent WAIVER
- RD-W RECOMMEND DENIAL of requested WAIVER
- RA-TW RECOMMEND APPROVAL of request as TEMPORARY WAIVER