

Online Registration Instructions

To register online please visit: Recpro.teanecknj.gov and follow the directions below

Follow the Resident Registration Schedule for BOTH online & phone registration.

In order to register, please follow the steps below:

1. Click **Sign In** in the upper right corner.
2. Enter your email, and click **Reset Password**
3. Check your email for a link to reset password
4. Two situations can occur:
 - Situation 1: You receive an email with a link
 - Click the link and create a new password
 - Sign In with new password and continue to **Number 9**
 - Situation 2: You don't receive an email please continue to **Number 5**
5. Click **Create Account**
6. Please enter your first name, last name, birthday, address, contact information and create a password.
7. Once complete, click **Create Profile** at the bottom.
8. If there is another family member living at the same address, please add them by clicking **Family Members** and entering their information. If there is no other family member at the same address please move to step 9.
9. Click **Classes**.
10. Under Senior Recreation Programs click **Senior Programs**.
11. Choose the class you want to register for based on the **Resident Registration Schedule**.
12. Select **Register** → Choose **Participant(s)** → Click **Next** → Click **Add to Cart**
13. To select an additional class click continue shopping OR click checkout
14. Once complete, you will get a class confirmation

If class is full or you're unable to register you MUST register by phone based on the Registration Schedule located on page 4 of the 2023 Spring Registration at 201-837-0171 or 201-837-7130.