



# TOWNSHIP OF TEANECK

ENGINEERING DEPARTMENT  
818 Teaneck Road, Teaneck, NJ 07666  
(201) 837-1600 X1728

## **ROW Monitoring Well Permit Instructions**

The following documents are needed before a well permit is issued:

1. An access request letter as per the sample provided. Make sure that install timing, duration and removal timing is mentioned clearly
2. Signed Hold Harmless agreement either by owner or official agent
3. A location map
4. Construction Details of the well including removal procedure
5. Certificate of Insurance issued to "Township of Teaneck" indemnifying Township and its officers, agents, members, servants and employees
6. A construction bond for \$1,000 to be returned on proper restoration of the installation area
7. An escrow fee of \$2,000 for engineering inspections

Once the permit is issued, Engineering department MUST be notified when the installation is scheduled and an inspection shall be scheduled on the day of the installation before any construction activity takes place.

An engineering inspection SHALL be scheduled at the removal of the well and restoration of the installation area.