

**TOWNSHIP OF TEANECK**

**COUNTY OF BERGEN**

**REPORT OF AUDIT**

**FOR THE YEAR 2018**

**TOWNSHIP OF TEANECK**  
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**TOWNSHIP OF TEANECK**

**PART 1**

**REPORT OF AUDIT OF FINANCIAL STATEMENTS**

**FOR THE YEAR 2018**

## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the Township Council  
Township of Teaneck  
Teaneck, New Jersey 07666

### **Report on the Financial Statements**

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Teaneck, in the County of Bergen, State of New Jersey, as of December 31, 2018 and 2017, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis, statement of expenditures - regulatory basis, and statement of general fixed asset group of accounts - regulatory basis for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

*Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*

As described in note 1 to the financial statements, the financial statements are prepared by the Township on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

*Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*

In our opinion, because of the significance of the matter discussed in the “*Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township of Teaneck, in the County of Bergen, State of New Jersey, as of December 31, 2018 and 2017, or the results of its operations and changes in fund balance for the years then ended.

*Opinion on Regulatory Basis of Accounting*

In our opinion, the financial statements referred to previously present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Teaneck, in the County of Bergen, State of New Jersey, as of December 31, 2018 and 2017, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the revenues - regulatory basis and expenditures - regulatory basis of the various funds, and general fixed asset group of accounts - regulatory basis, for the year ended December 31, 2018, in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in note 1.

**Emphasis of Matter**

*Adoption of New Accounting Principles*

As discussed in note 1 to the financial statements, during the year ended December 31, 2018, the Township adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*. The adoption of this new accounting principle resulted in a material note disclosure (see note 18). As a result of the regulatory basis of accounting, described in the previous paragraph, the implementation of this Statement only required financial statement disclosures. Our opinions are not modified with respect to this matter.

**Other Matters**

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements. The supplemental statements and schedules presented for the various funds, as listed in the table of contents, are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements.

The supplemental statements and schedules presented for the various funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental statements and schedules described in the previous paragraph are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

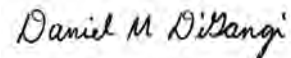
**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated August 22, 2019 on our consideration of the Township of Teaneck, in the County of Bergen, State of New Jersey, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township of Teaneck's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Teaneck's internal control over financial reporting and compliance.

Respectfully submitted,



BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Daniel M. DiGangi  
Certified Public Accountant  
Registered Municipal Accountant

Voorhees, New Jersey  
August 22, 2019



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the Township Council  
Township of Teaneck  
Teaneck, New Jersey 07666

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, of the Township of Teaneck, in the County of Bergen, State of New Jersey, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, and have issued our report thereon dated August 22, 2019. That report indicated that the Township of Teaneck's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America, but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Our report on the financial statements included an emphasis of matter paragraph describing the adoption of a new accounting pronouncement.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Township of Teaneck's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township of Teaneck's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township of Teaneck's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify one deficiency in internal control, described in the accompanying *Schedule of Findings and Recommendations*, as finding number 2018-001 that we consider to be a significant deficiency.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township of Teaneck's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and which are described in the accompanying *Schedule of Findings and Recommendations* as finding numbers 2018-001 and 2018-002.

### The Township of Teaneck's Response to Findings

The Township of Teaneck's response to the findings identified in our audit is described in the accompanying *Schedule of Findings and Recommendations*. The Township's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

*Bowman & Company LLP*

BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants

*Daniel M. DiGangi*

Daniel M. DiGangi  
Certified Public Accountant  
Registered Municipal Accountant

Voorhees, New Jersey  
August 22, 2019

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis  
 As of December 31, 2018 and 2017

<u>ASSETS</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
<b>Regular Fund:</b>			
Cash	SA-1	\$ 30,573,664.82	\$ 36,918,936.85
Petty Cash	SA-2	1,800.00	1,800.00
Change Funds	SA-3	<u>900.00</u>	<u>900.00</u>
		<u>30,576,364.82</u>	<u>36,921,636.85</u>
<b>Receivables with Full Reserves:</b>			
Delinquent Property Taxes Receivable	SA-4	835,323.70	989,328.05
Tax Title Liens Receivable	SA-18	8,703.81	7,859.79
Sewer Rents Receivable	SA-13	264,307.04	32,622.35
Revenue Accounts Receivable	SA-5	46,449.91	43,450.04
Due General Capital Fund	C	21.04	
Due Public Assistance Trust Fund	D	<u>1,547.00</u>	
		<u>1,156,352.50</u>	<u>1,073,260.23</u>
<b>Deferred Charges:</b>			
Special Emergency Appropriation (40A:4-53)	SA-17	<u>-</u>	<u>142,494.00</u>
		<u>31,732,717.32</u>	<u>38,137,391.08</u>
<b>Federal and State Grant Fund:</b>			
Cash	SA-1	797,030.14	736,481.58
Federal and State Grants Receivable	SA-20	<u>6,428.00</u>	<u>1,080.53</u>
		<u>803,458.14</u>	<u>737,562.11</u>
		<u>\$ 32,536,175.46</u>	<u>\$ 38,874,953.19</u>

(Continued)

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
**Statements of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis**  
**As of December 31, 2018 and 2017**

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3;SA-8	\$ 3,278,249.77	\$ 2,621,496.71
Reserve for Encumbrances	SA-7	1,668,903.93	1,432,557.20
Accounts Payable	SA-19		1,480.00
Tax Overpayments	SA-9	1,529,432.46	998,264.18
Prepaid Taxes	SA-10	978,364.09	14,804,806.35
Due County for Added and Omitted Taxes	SA-12	73,160.42	54,547.21
Local District School Taxes Payable	SA-14	11,961,647.60	9,761,919.60
Prepaid Tax Sale Deposits	SA-1	2,000.00	11,000.00
Due Animal Control Trust Fund	SB-4	13,248.69	16,611.20
Due Trust Other Fund	SB-4	3,135,030.66	804,169.93
Due Municipal Open Space Trust	SB-4	569,762.63	156,545.88
Due to State of New Jersey:			
State Training Fees	SA-1	10,676.00	10,819.00
Division of Youth and Family Services	SA-1	1,075.00	1,425.00
Senior Citizens' and Veterans Deduction	SA-6	4,393.84	0.69
Reserves for:			
Maintenance of Free Public Library with State Aid	SA-1	138,334.82	124,943.82
		<u>23,364,279.91</u>	<u>30,800,586.77</u>
Reserve for Receivables and Other Assets	A	1,156,352.50	1,073,260.23
Fund Balance	A-1	7,212,084.91	6,263,544.08
		<u>31,732,717.32</u>	<u>38,137,391.08</u>
Federal and State Grant Fund:			
Reserve for Grants Appropriated	SA-22	717,837.70	455,880.65
Reserve for Grants Unappropriated	SA-21	75,530.00	278,013.39
Reserve for Encumbrances	SA-1;SA-22	10,090.44	3,668.07
		<u>803,458.14</u>	<u>737,562.11</u>
		<u>\$ 32,536,175.46</u>	<u>\$ 38,874,953.19</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**

Statements of Operations and Changes in Fund Balance--Regulatory Basis  
For the Years Ended December 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<b>Revenue and Other Income Realized</b>		
Fund Balance Utilized	\$ 4,910,000.00	\$ 5,729,000.00
Miscellaneous Revenues Anticipated	10,844,869.61	8,282,241.77
Receipts from Delinquent Taxes and Tax Title Liens	991,443.00	722,341.88
Revenue from Current Taxes	159,885,392.41	157,401,355.47
Non-Budget Revenue	1,278,787.91	984,279.26
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	1,919,441.20	1,693,506.47
Cancellation of Accounts Payable		1,057.44
	<hr/>	<hr/>
Total Income	179,829,934.13	174,813,782.29
<b>Expenditures</b>		
Budget Appropriations:		
Within "CAPS":		
Operations - Salaries and Wages	34,334,328.11	33,823,612.00
Operations - Other Expenses	15,164,103.98	15,397,024.98
Deferred Charges and Statutory Expenditures	8,298,957.26	7,947,176.48
Excluded from "CAPS":		
Operations - Salaries and Wages	1,889,194.00	1,942,300.00
Operations - Other Expenses	5,579,221.74	5,578,734.15
Capital Improvements--Excluded from "CAPS"	213,161.00	265,000.00
Municipal Debt Service--Excluded from "CAPS"	2,914,077.92	2,747,334.08
Deferred Charges	142,494.00	142,494.00
Local District School Tax	90,855,713.00	88,655,985.00
County Taxes	13,685,359.12	13,799,274.69
Due County for Added and Omitted Taxes	73,160.42	54,547.21
Special District Taxes	167,196.00	167,835.00
Open Space Trust Tax	506,699.83	504,126.13
Other Debits to Expenditures:		
Prior Year Senior and Veteran Deductions Disallowed	8,611.65	4,799.99
Refund of Prior Year Revenue	137,547.23	73,969.23
Cancellation of General Capital NJDOT Grant Receivable		7,957.50
Cancellation of Federal and State Grants Receivable		8,900.00
Creation of Reserve for:		
Due from Public Assistance Trust Fund	1,547.00	
Due from General Capital Fund	21.04	
	<hr/>	<hr/>
Total Expenditures	173,971,393.30	171,121,070.44
Excess in Revenues	5,858,540.83	3,692,711.85
Adjustments to Income Before Fund Balance:		
Expenditures included above which are by Statute		
Deferred Charges to Budget of Succeeding Year	-	-
	<hr/>	<hr/>
Statutory Excess to Fund Balance	5,858,540.83	3,692,711.85
<b>Fund Balance</b>		
Balance Jan. 1	6,263,544.08	8,299,832.23
	<hr/>	<hr/>
	12,122,084.91	11,992,544.08
Decreased by:		
Utilized as Revenue	4,910,000.00	5,729,000.00
	<hr/>	<hr/>
Balance Dec. 31	\$ 7,212,084.91	\$ 6,263,544.08

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
Statement of Revenues -- Regulatory Basis  
For the Year Ended December 31, 2018

	<u>Budget</u>	<u>Special N.J.S.40A:4-87</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Fund Balance Anticipated	\$ 4,910,000.00	-	\$ 4,910,000.00	-
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages	60,000.00		71,814.00	\$ 11,814.00
Other	112,000.00		129,790.00	17,790.00
Fees and Permits	1,205,000.00		1,342,735.65	137,735.65
Fines and Costs:				
Other	15,000.00		14,769.21	(230.79)
Municipal Court	700,000.00		752,374.22	52,374.22
Parking Meters	10,000.00		4,472.22	(5,527.78)
Interest and Costs on Taxes	125,000.00		307,192.47	182,192.47
Interest on Investments and Deposits	500.00		47,076.98	46,576.98
Sewer Use Charges	630,000.00		370,288.25	(259,711.75)
Rental of Township Property	100,000.00		74,708.63	(25,291.37)
Energy Receipts Tax	3,379,296.00		3,379,296.00	
Uniform Construction Code Fees	980,000.00		2,262,668.00	1,282,668.00
Shared Service- Teaneck BOE- Vehicle Maintenance	20,000.00		7,690.92	(12,309.08)
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:				
Public and Private Revenues Off-Set with Appropriations:				
Municipal Alliance on Alcoholism and Drug Abuse				
Teaneck Against Substance Abuse		\$ 15,279.00	15,279.00	
Pedestrian Safety	11,200.00		11,200.00	
Clean Communities Program	68,537.24	65,581.35	134,118.59	
Click it or Ticket Grant	5,500.00		5,500.00	
Drunk Driving Enforcement Fund	5,712.05		5,712.05	
NJ Body Armor Grant	8,052.44		8,052.44	
Alcohol Education and Rehabilitation Grant	579.06		579.06	
Recycling Tonnage Grant	89,002.60		89,002.60	
Distracted Driving	5,500.00		5,500.00	
NJ Environmental Commission Grant	1,000.00	1,500.00	2,500.00	
Community Resources Garden Grant	42,500.00	42,500.00	85,000.00	
Stigma Free Alliance Grant	1,860.00		1,860.00	
Other Special Items:				
Hotel Occupancy Fee (P.L.2003, C.114)	547,000.00		641,689.32	94,689.32
Reserve for CLSID Downtown Loan Payment	40,000.00		40,000.00	
General Capital Surplus	62,000.00		62,000.00	
Reserve for the Payment of Debt	739,000.00		739,000.00	
Uniform Construction Code Fees	233,000.00		233,000.00	
<b>Total Miscellaneous Revenues</b>	<b>9,197,239.39</b>	<b>124,860.35</b>	<b>10,844,869.61</b>	<b>1,522,769.87</b>
Receipts From Delinquent Taxes	948,700.00	-	991,443.00	42,743.00
Amount to be Raised by Taxes for Support of Municipal Budget				
Local Tax for Municipal Purposes including Reserve for Uncollected Taxes	53,004,584.77		54,244,953.46	1,240,368.69
Minimum Library Tax	1,854,090.32		1,854,090.32	
	54,858,675.09	-	56,099,043.78	1,240,368.69
<b>Budget Totals</b>	<b>69,914,614.48</b>	<b>124,860.35</b>	<b>72,845,356.39</b>	<b>2,805,881.56</b>
Non-Budget Revenue	-	-	1,278,787.91	1,278,787.91
	<b>\$ 69,914,614.48</b>	<b>124,860.35</b>	<b>\$ 74,124,144.30</b>	<b>\$ 4,084,669.47</b>

(Continued)

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
Statement of Revenues--Regulatory Basis  
For the Year Ended December 31, 2018

Analysis of Realized Revenue

Allocation of Current Tax Collections:	
Revenue from Collections	\$ 159,885,392.41
Allocated to County, School, Open Space and Special District Taxes	<u>105,288,128.37</u>
	54,597,264.04
Add: Appropriation "Reserve for Uncollected Taxes"	<u>1,501,779.74</u>
Amount for Support of Municipal Budget Appropriations	<u>\$ 56,099,043.78</u>

## Receipts from Delinquent Taxes:

Receipts -- Delinquent Tax Collections	\$ 971,341.04
Overpayments Applied	19,101.96
Due from State of New Jersey	<u>1,000.00</u>
	<u>\$ 991,443.00</u>

Revenue Accounts Receivable

Licenses Other:	
Clerk	\$ 9,150.00
Health Department	<u>120,640.00</u>
	<u>\$ 129,790.00</u>

## Fees and Permits -- Other:

Clerk	\$ 49,225.35
Registrar of Vital Statistics	91,022.59
Public Works	160,981.00
Fire Department	70,603.00
Planning Board and Board of Adjustment	152,177.50
Police Department	30,293.45
Recreation Department	<u>788,432.76</u>
	<u>\$ 1,342,735.65</u>

Analysis of Non-Budget Revenues

Receipts:	
Appropriation Refunds	\$ 16,620.41
Refund of Prior Year Expenditures	99,835.27
Returned Check Fees	440.00
Voided Checks	19,258.78
Fire District LEA Rebate Fees	46,438.93
Payments in Lieu of Taxes	140,179.00
Police Outside Service Administrative Fees	302,037.36
Duplicate Tax Bill Fees	2,144.60
Cable Franchise Fee	345,463.88
Miscellaneous	53,273.76
Sale of Township Property	166,638.01
Engineer Plan Review Fees	53,304.50
MVC Inspections	350.00
Superstorm Sandy Reimbursement	5,481.04
Cooperative Housing Inspections	21,903.00
Homestead Rebate Admin Fee	2,391.60
Senior Citizen and Veteran Administrative Fee	<u>3,027.77</u>
	<u>\$ 1,278,787.91</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
 Statement of Expenditures--Regulatory Basis  
 For the Year Ended December 31, 2018

	<u>Appropriations</u>		<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
	<u>Original Budget</u>	<u>Budget After Modification</u>				
<b>OPERATIONS--WITHIN "CAPS"</b>						
<u>General Government</u>						
Township Manager						
Salaries and Wages	\$ 391,000.00	\$ 391,000.00	\$ 373,358.48		\$ 17,641.52	
Other Expenses	71,725.00	71,725.00	55,752.94	\$ 7,802.00	8,170.06	
Township Council						
Salaries and Wages	49,000.00	49,000.00	48,998.88		1.12	
Other Expenses	35,500.00	35,500.00	29,913.34		5,586.66	
Township Clerk						
Salaries and Wages	199,000.00	199,000.00	192,116.65		6,883.35	
Other Expenses	132,325.00	132,325.00	128,308.03	3,214.96	802.01	
Human Resources						
Salaries and Wages	335,600.00	335,600.00	314,400.89		21,199.11	
Other Expenses	59,950.00	59,950.00	47,055.09	9,447.54	3,447.37	
Finance Office						
Salaries and Wages	253,000.00	153,000.00	144,398.37		8,601.63	
Other Expenses	94,025.00	94,025.00	50,779.64	8,786.05	34,459.31	
Engineering						
Other Expenses	188,250.00	188,250.00	121,000.00	11,000.00	56,250.00	
Purchasing						
Salaries and Wages	143,500.00	143,500.00	122,331.36		21,168.64	
Other Expenses	3,880.00	3,880.00	1,895.99		1,984.01	
Auditing Services						
Other Expenses	62,000.00	62,000.00	46,169.40		15,830.60	
Management Information Systems						
Other Expenses	194,622.98	194,622.98	77,534.45	16,835.47	100,253.06	
Tax Collection Office						
Salaries and Wages	223,600.00	223,600.00	212,456.59		11,143.41	
Other Expenses	17,825.00	17,825.00	5,262.75	1,906.02	10,656.23	
Assessment of Taxes						
Salaries and Wages	201,100.00	201,100.00	196,340.24		4,759.76	
Other Expenses	110,925.00	110,925.00	30,513.48	19,752.50	60,659.02	
Legal Services and Costs						
Other Expenses	920,000.00	920,000.00	821,852.17		98,147.83	
Municipal Court						
Salaries and Wages	466,400.00	466,400.00	431,190.74		35,209.26	
Other Expenses	36,295.00	36,295.00	28,121.63	2,120.12	6,053.25	

(Continued)



**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
 Statement of Expenditures--Regulatory Basis  
 For the Year Ended December 31, 2018

	<u>Appropriations</u>		<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
	<u>Original Budget</u>	<u>Budget After Modification</u>				
<u>OPERATIONS--WITHIN "CAPS" (CONT'D)</u>						
<u>General Government (Cont'd)</u>						
Insurance						
Other Insurance - Premiums	\$ 764,500.00	\$ 771,500.00	\$ 765,023.79		\$ 6,476.21	
Unemployment Insurance Contribution	15,000.00	15,000.00	15,000.00			
Employee Group Insurance	5,601,200.00	5,401,200.00	3,921,639.88	\$ 1,036,082.28	443,477.84	
Health Benefit Waiver Cost	150,000.00	150,000.00	139,490.14		10,509.86	
Insurance Fund Commission	1,122,500.00	1,547,500.00	1,547,500.00			
<u>Public Safety</u>						
Police						
Salaries and Wages	12,579,800.00	12,905,800.00	12,856,441.18		49,358.82	
Other Expenses	247,959.00	247,959.00	137,239.19	29,158.82	81,560.99	
Purchase of Police Cars						
School Guards						
Salaries and Wages	167,800.00	167,800.00	154,105.05		13,694.95	
Other Expenses	1,000.00	1,000.00	998.40		1.60	
Emergency Management						
Other Expenses	22,400.00	22,400.00	268.00	9,357.64	12,774.36	
Volunteer Ambulance Corps						
Other Expenses	70,000.00	70,000.00	70,000.00			
Fire						
Salaries and Wages	10,215,600.00	10,015,600.00	9,651,786.44		363,813.56	
Other Expenses	132,034.00	132,034.00	45,882.18	34,608.70	51,543.12	
<u>Public Works</u>						
Department and Public Works						
Salaries and Wages	4,883,143.11	4,843,143.11	4,713,066.40		130,076.71	
Other Expenses	1,317,040.00	1,317,040.00	611,760.73	272,107.54	433,171.73	
Buildings and Grounds						
Other Expenses	117,800.00	117,800.00	61,069.82	13,239.94	43,490.24	
Maintenance Garage						
Other Expenses	490,795.00	490,795.00	368,724.37	73,260.76	48,809.87	
Snow Removal						
Other Expenses	35.00	35.00	35.00			
<u>Health and Welfare</u>						
Health Department						
Salaries and Wages	705,250.00	605,250.00	599,174.31		6,075.69	
Other Expenses	278,700.00	278,700.00	196,767.83	58,917.32	23,014.85	
<u>Parks and Recreation</u>						
Recreation Department						
Salaries and Wages	1,811,285.00	1,811,285.00	1,760,707.12		50,577.88	
Other Expenses	327,233.00	327,233.00	255,199.69	24,739.48	47,293.83	

(Continued)

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
 Statement of Expenditures--Regulatory Basis  
 For the Year Ended December 31, 2018

	<u>Appropriations</u>		<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
	<u>Original Budget</u>	<u>Budget After Modification</u>				
<u>OPERATIONS--WITHIN "CAPS" (CONT'D)</u>						
<u>Uniform Construction Code - Appropriations</u>						
Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)						
Construction Officials						
Salaries and Wages	\$ 1,003,250.00	\$ 873,250.00	\$ 833,071.76		\$ 40,178.24	
Other Expenses	87,405.00	87,405.00	32,217.73	\$ 3,756.82	51,430.45	
<u>Unclassified</u>						
Termination Leave	750,000.00	800,000.00	800,000.00			
Postage	78,000.00	78,000.00	47,020.21	9,531.43	21,448.36	
Central Supply	59,300.00	59,300.00	30,635.27	11,106.48	17,558.25	
Employee Allowances	69,280.00	69,280.00	57,273.41		12,006.59	
Advertising	23,000.00	23,000.00	21,253.18		1,746.82	
<u>Utilities Expenses/Bulk Purchases</u>						
Gasoline & Diesel	334,500.00	334,500.00	266,733.19		67,766.81	
Electricity, Gas, & Street Lights	1,180,200.00	1,130,200.00	943,604.58	3,128.18	183,467.24	
Fire Hydrant Service & Water	563,900.00	563,900.00	504,814.41	2,206.83	56,878.76	
Telephone and Telegraph	99,000.00	111,000.00	104,525.22	6,251.21	223.57	
Heating Oil	20,000.00	20,000.00	15,624.44		4,375.56	
Contingent	20,000.00	20,000.00	16,747.40		3,252.60	
<b>Total Operations --within "CAPS"</b>	<b>49,498,432.09</b>	<b>49,498,432.09</b>	<b>45,025,151.43</b>	<b>1,668,318.09</b>	<b>2,804,962.57</b>	<b>-</b>
Detail:						
Salaries and Wages	34,528,328.11	34,334,328.11	33,543,434.60		790,893.51	
Other Expenses (Including Contingent)	14,970,103.98	15,164,103.98	11,481,716.83	1,668,318.09	2,014,069.06	
<u>DEFERRED CHARGES AND STATUTORY EXPENDITURES --MUNICIPAL--WITHIN "CAPS"</u>						
Statutory Expenditures:						
Contribution to:						
Public Employees Retirement System	1,528,702.26	1,528,702.26	1,308,237.00		220,465.26	
Social Security System (O.A.S.I.)	1,370,500.00	1,370,500.00	1,270,722.43		99,777.57	
Consolidated Police and Firemen's Pension Fund	18,000.00	18,000.00	17,567.23		432.77	
Police and Firemen's Retirement System of N.J.	5,380,255.00	5,380,255.00	5,380,255.00			
Defined Contribution Retirement Program	1,500.00	1,500.00	1,490.97		9.03	
<b>Total Deferred Charges and Statutory Expenditures --within "CAPS"</b>	<b>8,298,957.26</b>	<b>8,298,957.26</b>	<b>7,978,272.63</b>	<b>-</b>	<b>320,684.63</b>	<b>-</b>
<b>Total General Appropriations for Municipal Purposes Within--"CAPS"</b>	<b>57,797,389.35</b>	<b>57,797,389.35</b>	<b>53,003,424.06</b>	<b>1,668,318.09</b>	<b>3,125,647.20</b>	<b>-</b>

(Continued)

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
Statement of Expenditures--Regulatory Basis  
For the Year Ended December 31, 2018

	<u>Appropriations</u>		<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
	<u>Original Budget</u>	<u>Budget After Modification</u>				
<b>OPERATIONS-- EXCLUDED FROM "CAPS"</b>						
Reserve for Tax Appeals	\$ 300,000.00	\$ 300,000.00	\$ 222,886.58		\$ 77,113.42	
Maintenance of Free Public Library (P.L. 1985, CH 82-541)						
Salaries and Wages	1,889,194.00	1,889,194.00	1,889,194.00			
Other Expenses	413,350.00	413,350.00	349,137.81	\$ 585.84	63,626.35	
Bergen County Utilities Authority (40:14-A-9) Sewer Service Charge	4,481,568.00	4,481,568.00	4,481,567.77		0.23	
<u>Shared Municipal Service Agreements</u>						
Teaneck Board of Ed - Vehicle Maintenance	20,000.00	20,000.00	8,137.43		11,862.57	
<u>Public and Private Programs Off-Set by Revenues</u>						
Municipal Alliance on Alcoholism and Drug Abuse						
Teaneck Against Substance Abuse (40A: 4-87 \$15,279.00)		15,279.00	15,279.00			
Pedestrian Safety Grant	11,200.00	11,200.00	11,200.00			
Drunk Driving Enforcement Fund	5,712.05	5,712.05	5,712.05			
NJ Body Armor Grant	8,052.44	8,052.44	8,052.44			
Click it or Ticket Grant	5,500.00	5,500.00	5,500.00			
Distracted Driving Grant	5,500.00	5,500.00	5,500.00			
Alcohol Education and Rehabilitation fund	579.06	579.06	579.06			
Recycling Tonnage Grant	89,002.60	89,002.60	89,002.60			
Clean Communities (40A: 4-87 \$65,581.35)	68,537.24	134,118.59	134,118.59			
NJ Environmental Commission Grant (40A: 4-87 \$1,500.00)	1,000.00	2,500.00	2,500.00			
Community Resources Grant (40A: 4-87 \$42,500.00)	42,500.00	85,000.00	85,000.00			
Stigma Free Alliance Grant	1,860.00	1,860.00	1,860.00			
	<u>7,343,555.39</u>	<u>7,468,415.74</u>	<u>7,315,227.33</u>	<u>585.84</u>	<u>152,602.57</u>	<u>-</u>
Total Operations Excluded from "CAPS"						
Detail:						
Salaries and Wages	1,889,194.00	1,889,194.00	1,889,194.00			
Other Expenses	5,454,361.39	5,579,221.74	5,426,033.33	585.84	152,602.57	
	<u>213,161.00</u>	<u>213,161.00</u>	<u>213,161.00</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</b>						
Capital Improvement Fund	213,161.00	213,161.00	213,161.00			

(Continued)

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
Statement of Expenditures--Regulatory Basis  
For the Year Ended December 31, 2018

	<u>Appropriations</u>		<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
	<u>Original Budget</u>	<u>Budget After Modification</u>				
<b><u>MUNICIPAL DEBT SERVICE--EXCLUDED FROM "CAPS"</u></b>						
Payment of Bond Principal	\$ 900,000.00	\$ 900,000.00	\$ 900,000.00			
Payment of Bond Anticipation Notes	1,306,228.00	1,306,228.00	1,306,228.00			
Interest on Bonds	360,000.00	360,000.00	359,000.00			\$ 1,000.00
Interest on Notes	221,000.00	221,000.00	219,844.48			1,155.52
Special Improvement District Loan						
Loan Repayments and Interest	40,000.00	40,000.00	40,000.00			
Bergen County Improvement Authority Lease:						
Capital Lease Obligations for Principal and Interest	89,007.00	89,007.00	89,005.44			1.56
Total Municipal Debt Service--Excluded from "CAPS"	<u>2,916,235.00</u>	<u>2,916,235.00</u>	<u>2,914,077.92</u>	<u>-</u>	<u>-</u>	<u>2,157.08</u>
<b><u>DEFERRED CHARGES--MUNICIPAL EXCLUDED FROM "CAPS"</u></b>						
Special Emergency Authorizations - 5 Years (N.J.S.A. 40A:4-55)	142,494.00	142,494.00	142,494.00	-	-	-
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	<u>10,615,445.39</u>	<u>10,740,305.74</u>	<u>10,584,960.25</u>	<u>\$ 585.84</u>	<u>\$ 152,602.57</u>	<u>2,157.08</u>
Subtotal General Appropriations	68,412,834.74	68,537,695.09	63,588,384.31	1,668,903.93	3,278,249.77	2,157.08
Reserve for Uncollected Taxes	<u>1,501,779.74</u>	<u>1,501,779.74</u>	<u>1,501,779.74</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total General Appropriations	<u>\$ 69,914,614.48</u>	<u>\$ 70,039,474.83</u>	<u>\$ 65,090,164.05</u>	<u>\$ 1,668,903.93</u>	<u>\$ 3,278,249.77</u>	<u>\$ 2,157.08</u>
Adopted Budget		\$ 69,914,614.48				
Appropriation by NJSA 40A:4-87		<u>124,860.35</u>				
		<u>\$ 70,039,474.83</u>				
Reserve for Uncollected Taxes			\$ 1,501,779.74			
Reserve for Federal and State Grants -- Appropriated			364,303.74			
Deferred Charges -- Special Emergency Appropriations			142,494.00			
Refunds			(1,744,087.92)			
Disbursed			<u>64,825,674.49</u>			
			<u>\$ 65,090,164.05</u>			

The accompanying Notes to Financial Statements are an integral part of this statement.

## TOWNSHIP OF TEANECK

## TRUST FUND

Statements of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis  
As of December 31, 2018 and 2017

	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
<u>ASSETS</u>			
Animal Control Fund:			
Cash	SB-1	\$ 20,027.35	\$ 20,025.84
Due Current Fund	SB-4	13,248.69	16,611.20
		<u>33,276.04</u>	<u>36,637.04</u>
Other Funds:			
Cash--Treasurer	SB-1	3,075,534.23	1,356,753.34
Police Outside Services Receivable	SB-1;SB-5	475,961.28	335,250.91
Due Current Fund	SB-4	3,135,030.66	804,169.93
Due General Capital Fund	SB-1	213,818.05	2,066,871.93
		<u>6,900,344.22</u>	<u>4,563,046.11</u>
Municipal Open Space Fund:			
Cash	SB-1	1,219,155.47	1,213,042.96
Due Current Fund	SB-4	569,762.63	156,545.88
		<u>1,788,918.10</u>	<u>1,369,588.84</u>
		<u>\$ 8,722,538.36</u>	<u>\$ 5,969,271.99</u>

(Continued)

## TOWNSHIP OF TEANECK

## TRUST FUND

## Statements of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis

As of December 31, 2018 and 2017

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Animal Control Fund:			
Reserve for Dog Fund Expenditures	SB-2	\$ 29,514.64	\$ 36,632.24
Due to State of New Jersey	SB-3	11.40	4.80
Reserve for Encumbrances	SB-2	<u>3,750.00</u>	<u>                    </u>
		<u>33,276.04</u>	<u>36,637.04</u>
Other Funds:			
Reserve for Premiums Received at Tax Sale	SB-5	1,175,600.00	1,133,100.00
Reserve for Tax Title Lien Redemptions	SB-5	90,661.81	30,503.72
Reserve for Bail Void Checks (Unclaimed Bail)	SB-5	4,494.50	4,494.50
Reserve for Police Outside Services	SB-5	185,424.94	125,724.14
Reserve for Street Opening and Other Deposits	SB-5	1,254,398.26	978,048.89
Reserve for POAA	SB-5	37,234.51	34,519.90
Reserve for Dedicated Fire Penalties	SB-5	17,239.64	16,969.64
Reserve for Elevator Inspections	SB-5	20,595.00	12,464.00
Reserve for Storm Recovery	SB-5	353,813.38	404,154.08
Reserve for Donations Historical Burial Grounds	SB-5	25,844.00	25,844.00
Reserve for Accumulated Absences	SB-5	205,536.08	450.77
Reserve for Recycling	SB-5	210,230.44	260,715.20
Reserve for Gifts and Donations	SB-5	177,159.61	143,607.44
Reserve for Zoning Escrow Deposits	SB-5	95,646.13	80,347.11
Reserve for Forfeited Property - Special Law Enforcement	SB-5	743,625.22	330,252.07
Reserve for Cedar Lane Special Improvement District	SB-5	122,936.20	122,129.04
Reserve for Self Insurance (Commission)	SB-5	8,202.56	1,785.19
Reserve for Workers Compensation	SB-5	33,936.20	237.53
Reserve for Unemployment Compensation	SB-5	8,222.36	24,971.64
Reserve for Affordable Housing (HYATT)	SB-5	302,182.25	302,182.25
Reserve for COAH Fees	SB-5	1,394,703.12	71,059.23
Reserve for Bid Deposits	SB-5	500.00	500.00
Reserve for Green Acres	SB-5		91.50
Reserve for Encumbrances	SB-5	108,530.65	120,807.04
Payroll Deductions Payable	SB-5	<u>323,627.36</u>	<u>338,087.23</u>
		<u>6,900,344.22</u>	<u>4,563,046.11</u>
Municipal Open Space Fund:			
Contracts Payable	SB-1	101,210.35	138,668.24
Reserve for Encumbrances	SB-1	25.00	3,940.00
Reserve for Future Use	B-1	<u>1,687,682.75</u>	<u>1,226,980.60</u>
		<u>1,788,918.10</u>	<u>1,369,588.84</u>
		<u>\$ 8,722,538.36</u>	<u>\$ 5,969,271.99</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF TEANECK**  
**TRUST -- MUNICIPAL OPEN SPACE FUND**  
**Statements of Operations and Changes in Reserve for Future Use --Regulatory Basis**  
**For the Years Ended December 31, 2018 and 2017**

<u>Revenue and Other</u>	<u>2018</u>	<u>2017</u>
<u>Income Realized</u>		
Amount to be Raised by Taxation	\$ 506,699.83	\$ 504,126.13
Non-Budget Revenues	6,112.51	5,599.29
Other Credits to Income:		
Cancellation of Contracts Payable	<u>                    </u>	<u>28,270.40</u>
Total Income	<u>512,812.34</u>	<u>537,995.82</u>
 <u>Expenditures</u>		
Budget Appropriations:		
Operating	19,104.10	11,823.40
Downpayments on Improvements		94,750.00
Historic Preservation	25,000.00	
Debt Service	<u>8,006.09</u>	<u>8,006.09</u>
Total Expenditures	<u>52,110.19</u>	<u>114,579.49</u>
Excess in Revenue	<u>460,702.15</u>	<u>423,416.33</u>
Statutory Excess to Reserve	460,702.15	423,416.33
 <u>Reserve for Future Use</u>		
Balance Jan. 1	<u>1,226,980.60</u>	<u>803,564.27</u>
	<u>1,687,682.75</u>	<u>1,226,980.60</u>
Balance Dec. 31	<u>\$ 1,687,682.75</u>	<u>\$ 1,226,980.60</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF TEANECK**  
**TRUST -- MUNICIPAL OPEN SPACE FUND**  
**Statement of Revenues--Regulatory Basis**  
**For the Year Ended December 31, 2018**

	<u>Anticipated Budget</u>	<u>Realized</u>	<u>Excess (Deficit)</u>
Budget Revenues:			
Amount to be Raised by Taxation	\$ 504,000.00	\$ 506,699.83	\$ 2,699.83
Reserve for Future Use	<u>1,100,000.00</u>	<u>1,100,000.00</u>	
Budget Totals	1,604,000.00	1,606,699.83	2,699.83
Non-Budget Revenues	<u>-</u>	<u>6,112.51</u>	<u>6,112.51</u>
Total Open Space Revenues	<u>\$ 1,604,000.00</u>	<u>\$ 1,612,812.34</u>	<u>\$ 8,812.34</u>

Analysis of Realized Revenues

Analysis of Current Tax Collections:

Receipts

    Open Space Tax Levy  
    Added / Omitted Taxes

\$ 504,000.00
<u>2,699.83</u>
<u>\$ 506,699.83</u>

Analysis of Non-Budgets Revenue:

Receipts:

    Interest Earnings

<u>\$ 6,112.51</u>
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The accompanying Notes to Financial Statements are an integral part of this statement.



**TOWNSHIP OF TEANECK**  
 TRUST -- MUNICIPAL OPEN SPACE FUND  
 Statement of Expenditures--Regulatory Basis  
 For the Year Ended December 31, 2018

	<u>Original Budget</u>	<u>Budget After Modification</u>	<u>Disbursed</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
Operating:						
Development of Lands for Recreation and Conservation:						
Salaries and Wages	\$ 50,000.00	\$ 50,000.00				\$ 50,000.00
Other Expenses	498,000.00	498,000.00	\$ 19,104.10			478,895.90
<b>Total Development of Lands for Recreation and Conservation</b>	<u>548,000.00</u>	<u>548,000.00</u>	<u>19,104.10</u>	<u>-</u>	<u>-</u>	<u>528,895.90</u>
Maintenance of Lands for Recreation and Conservation:						
Salaries and Wages	50,000.00	50,000.00				50,000.00
Other Expenses	498,000.00	498,000.00				498,000.00
<b>Total Maintenance of Lands for Recreation and Conservation</b>	<u>548,000.00</u>	<u>548,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>548,000.00</u>
Historic Preservation:						
Other Expenses	499,990.00	499,990.00	25,000.00	-	-	474,990.00
<b>Total Operating</b>	<u>1,595,990.00</u>	<u>1,595,990.00</u>	<u>44,104.10</u>	<u>-</u>	<u>-</u>	<u>1,551,885.90</u>
Debt Service:						
Loan Principal and Interest	8,010.00	8,010.00	8,006.09	-	-	3.91
<b>Total Open Space Appropriations</b>	<u>\$ 1,604,000.00</u>	<u>\$ 1,604,000.00</u>	<u>\$ 52,110.19</u>	<u>-</u>	<u>-</u>	<u>\$ 1,551,889.81</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF TEANECK**  
**GENERAL CAPITAL FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis  
 As of December 31, 2018 and 2017

<u>ASSETS</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Cash	SC-1	\$ 288,512.71	\$ 207,089.67
Grant Receivables	SC-3	165,627.00	193,875.00
Deferred Charges to Future Taxation:			
Funded	SC-4	13,534,898.00	14,566,533.84
Unfunded	SC-5	34,773,945.04	28,474,473.04
		<u>\$ 48,762,982.75</u>	<u>\$ 43,441,971.55</u>
<u>LIABILITIES, RESERVES</u>			
<u>AND FUND BALANCE</u>			
General Serial Bonds	SC-10	\$ 13,300,000.00	\$ 14,200,000.00
Bond Anticipation Notes	SC-11	16,400,000.00	11,105,000.00
Green Acres Loan	SC-14	114,898.00	120,521.63
Downtown Business Improvement Loan	SC-13	120,000.00	160,000.00
Capital Lease Payable	SC-12		86,012.21
Due Trust Other Fund	SC-1	213,818.05	2,066,871.93
Due Current Fund	SC-9	21.04	
Improvement Authorizations:			
Funded	SC-6	1,160,629.34	687,515.61
Unfunded	SC-6	11,104,166.53	8,941,621.54
Capital Improvement Fund	SC-7	31,000.07	198,512.07
Reserve for Encumbrances	SC-8	143,426.38	453,325.90
Contracts Payable	SC-1;SC-6	5,908,138.51	4,524,272.83
Reserve for Payment of Debt	SC-1	97,529.80	835,627.80
Fund Balance	C-1	169,355.03	62,690.03
		<u>\$ 48,762,982.75</u>	<u>\$ 43,441,971.55</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF TEANECK**  
**GENERAL CAPITAL FUND**  
Statement of Changes in Fund Balance -- Regulatory Basis  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 62,690.03
Increased By:	
Receipts -- Premium on Sale of Bond Anticipation Notes	<u>168,665.00</u>
	231,355.03
Decreased by:	
Disbursements:	
Anticipated as Revenue in Current Fund	<u>62,000.00</u>
Balance Dec. 31, 2018	<u><u>\$ 169,355.03</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF TEANECK**  
**PUBLIC ASSISTANCE FUND**  
 Statements of Assets, Liabilities, and Reserves --Regulatory Basis  
 As of December 31, 2018 and 2017

<u>ASSETS</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Cash	SD-1	\$ 12,267.71	\$ 4,266.80
 <u>LIABILITIES AND RESERVES</u>			
Due Current Fund	SD-1	\$ 1,547.00	
Reserve for Encumbrances	SD-1		\$ 300.00
Reserve for Social Services	SD-2	10,720.71	3,966.80
		<u>\$ 12,267.71</u>	<u>\$ 4,266.80</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF TEANECK**  
**GENERAL FIXED ASSET ACCOUNT GROUP**  
 Statement of General Fixed Asset Group of Accounts -- Regulatory Basis  
 For the Year Ended December 31, 2018

	Balance <u>Dec. 31, 2017</u>	<u>Additions</u>	<u>Deletions</u>	Balance <u>Dec. 31, 2018</u>
General Fixed Assets:				
Land and Improvements	\$ 123,335,515.00		\$ 221,200.00	\$ 123,114,315.00
Buildings	29,896,945.00	\$ 364,096.00		30,261,041.00
Machinery and Equipment	17,367,410.00	916,225.00		18,283,635.00
	<u>\$ 170,599,870.00</u>	<u>\$ 1,280,321.00</u>	<u>\$ 221,200.00</u>	<u>\$ 171,658,991.00</u>
 Total Investment in General Fixed Assets	 <u>\$ 170,599,870.00</u>	 <u>\$ 1,280,321.00</u>	 <u>\$ 221,200.00</u>	 <u>\$ 171,658,991.00</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF TEANECK**  
Notes to Financial Statements  
For the Year Ended December 31, 2018

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**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Description of Financial Reporting Entity** - The Township of Teaneck was incorporated on February 19, 1895 and is located in Bergen County, New Jersey approximately fifteen miles north-west of the City of New York. The population according to the 2010 census is 39,776.

The Township has a Council-Manager form of government under the Optional Municipal Charter Law of 1960, popularly known as the Faulkner Act pursuant to NJSA 40:69A-81et.seq. The Mayor is appointed by the Council from the Council's members and presides over the Council meetings. The Council appoints a Township Manager that has executive and administrative responsibilities.

**Component Units** - The financial statements of the component unit of the Township are not presented in accordance with Governmental Accounting Standards Board (GASB) Statements No. 14, *The Financial Reporting Entity*, as amended by GASB Statement No. 39, *Determining Whether Certain Organizations are Component Units*, GASB Statement No. 61, *The Financial Reporting Entity: Omnibus - an amendment of GASB Statements No. 14 and No. 34*, and GASB Statement No. 80, *Blending Requirements for Certain Component Units - an amendment of GASB Statement No. 14*. If the provisions of the aforementioned GASB Statements had been complied with, the financial statements of the following component unit would have been either blended or discretely presented with the financial statements of the Township, the primary government:

Teaneck Public Library  
840 Teaneck Road  
Teaneck, New Jersey 07666

Annual financial reports may be inspected directly at the office of this component unit during regular business hours.

**Measurement Focus, Basis of Accounting and Financial Statement Presentation** - The financial statements of the Township contain all funds and account groups in accordance with the *Requirements of Audit* (the "Requirements") as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the *Requirements* are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these *Requirements*. In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this note.

In accordance with the *Requirements*, the Township accounts for its financial transactions through the use of separate funds and an account group which are described as follows:

**Current Fund** - The current fund accounts for resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

**Trust Funds** - The various trust funds account for receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Measurement Focus, Basis of Accounting and Financial Statement Presentation (Cont'd)**

**General Capital Fund** - The general capital fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund.

**Public Assistance/Social Services Fund** - The Public Assistance/Social Services Fund accounts for the receipt and disbursement of funds that provide assistance to certain residents of the Township pursuant to Title 44 of New Jersey statutes. On April 1, 1998 the governing body resolved to transfer all public assistance activities to the County of Bergen. Funds remaining are used to assist certain residents who do not qualify for the general public assistance programs.

**General Fixed Asset Group of Accounts** - The general fixed asset group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other governmental funds.

**Budgets and Budgetary Accounting** - The Township must adopt an annual budget for its current and open space trust fund in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval, and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements.

**Cash, Cash Equivalents and Investments** - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost; therefore, unrealized gains or losses on investments have not been recorded.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Cash, Cash Equivalents and Investments (Cont'd)** - N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Township requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

**Interfunds** - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

**Inventories of Supplies** - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

**General Fixed Assets** - Accounting for governmental fixed assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and *Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Part 200, §200.12), except that the useful life of such property is at least five years. The Township has adopted a capitalization threshold of \$5,000.00, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at acquisition value as of the date of the transaction. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The Township is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed asset group of accounts, reflecting the activity for the year, must be included in the Township's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that include accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage, or theft.



**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Foreclosed Property** - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the general fixed asset group of accounts. If such property is converted to a municipal use, it will be recorded in the general fixed asset group of accounts.

**Deferred Charges** - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

**Liens Sold for Other Governmental Units** - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

**Fund Balance** - Fund balance included in the current fund represents amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

**Revenues** - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from federal and state grants is realized when anticipated as such in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Township's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

**Property Tax Revenues** - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Township's annual budget, but also the amounts required in support of the budgets of the County of Bergen, the Teaneck Public Library and the Township of Teaneck School District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

**School Taxes** - The Township is responsible for levying, collecting, and remitting school taxes for the Township of Teaneck School District. Operations is charged for the full amount required to be raised from taxation to operate the local school district for the period from January 1 to December 31.

**County Taxes** - The municipality is responsible for levying, collecting, and remitting county taxes for the County of Bergen. County taxes are determined on a calendar year by the County Board of Taxation based upon the ratables required to be certified to them on January 10 of each year. Operations is charged for the amount due to the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year, and due to be paid to the County by February 15 of the following year.

**Library Taxes** - The municipality is responsible for levying, collecting and remitting library taxes for the Teaneck Public Library. The amount of the library tax is a separate local levy tax and is remitted to the Library through the municipal budget.

**Reserve for Uncollected Taxes** - The inclusion of the "reserve for uncollected taxes" appropriation in the Township's annual budget protects the Township from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Expenditures** - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal payments on outstanding general capital bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis.

**Appropriation Reserves** - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as income.

**Long-Term Debt** - Long-term debt, relative to the acquisition of capital assets, is recorded as a liability in the general capital fund. Where an improvement is a "local improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the trust fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

**Compensated Absences and Postemployment Benefits** - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

**Note 2: CASH AND CASH EQUIVALENTS**

**Custodial Credit Risk Related to Deposits** - Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits might not be recovered. Although the Township does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled agency funds such as salary withholdings, bail funds, or funds that may pass to the municipality relative to the happening of a future condition. Such funds are classified as uninsured and uncollateralized.

As of December 31, 2018, the Township's bank balances of \$36,174,811.52 were exposed to custodial credit risk as follows:

Insured by FDIC and GUDPA	\$34,501,471.19
Uninsured and Uncollateralized	<u>1,673,340.33</u>
Total	<u>\$36,174,811.52</u>

**Note 2: CASH AND CASH EQUIVALENTS (CONT'D)**

**New Jersey Cash Management Fund** - During the year, the Township participated in the New Jersey Cash Management Fund. The Fund is governed by regulations of the State Investment Council, who prescribe standards designed to insure the quality of investments in order to minimize risk to the Funds participants. Deposits with the New Jersey Cash Management Fund are not subject to custodial credit risk as defined above. At December 31, 2018, the Township's deposits with the New Jersey Cash Management Fund were \$34,505.00.

**Note 3: PROPERTY TAXES**

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years:

**Comparative Schedule of Tax Rates**

	<u>Year Ended</u>				
	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015 (A)</u>	<u>2014</u>
Tax Rate	<u>\$ 3.173</u>	<u>\$ 3.143</u>	<u>\$ 3.096</u>	<u>\$ 3.047</u>	<u>\$ 2.571</u>
Apportionment of Tax Rate:					
Municipal	\$ 1.052	\$ 1.056	\$ 1.057	\$ 1.061	\$ .915
Municipal Library	.037	.036	.035	.034	.030
Municipal Open Space					
Preservation Trust Fund	.010	.010	.010	.010	.010
County	.261	.264	.256	.238	.199
County Open Space Preservation					
Trust Fund	.010	.011	.003	.003	.002
Local School	1.803	1.766	1.735	1.701	1.415

(A) = A Revaluation was performed in 2015.

**Assessed Valuation**

<u>Year</u>	<u>Amount</u>
2018	\$ 5,040,468,988.00
2017	5,021,485,602.00
2016	5,017,874,773.00
2015 (A)	5,021,113,390.00
2014	5,821,210,873.00

(A) = A Revaluation was performed in 2015.

**Note 3: PROPERTY TAXES (CONT'D)**

Five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years (cont'd):

**Comparison of Tax Levies and Collections**

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2018	\$ 160,958,141.43	\$ 159,885,392.41	99.33%
2017	158,617,104.50	157,401,355.48	99.23%
2016	156,163,269.39	155,186,663.67	99.37%
2015	153,339,992.28	152,471,382.95	99.43%
2014	150,172,875.03	147,502,714.50	98.22%

**Delinquent Taxes and Tax Title Liens**

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2018	\$ 8,703.81	\$ 835,323.70	\$ 844,027.51	0.52%
2017	7,859.79	989,328.05	997,187.84	0.63%
2016	6,917.06	744,954.78	751,871.84	0.48%
2015	15,421.88	826,135.61	841,557.49	0.55%
2014	2,444.50	1,222,475.66	1,224,920.16	0.82%

The following comparison is made of the number of tax title liens receivable on December 31 for the current and previous four calendar years:

<u>Year</u>	<u>Number</u>
2018	2
2017	2
2016	1
2015	3
2014	2

**Note 4: PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous four years was as follows:

<u>Year</u>	<u>Amount</u>
2018	-
2017	-
2016	\$ 263,167.00
2015	263,167.00
2014	263,167.00

**Note 5: SEWER UTILITY SERVICE CHARGES**

The following is a five-year comparison of sewer utility service charges (rents) for the current and previous four years:

<u>Year</u>	<u>Balance Beginning of Year</u>		<u>Levy</u>	<u>Total</u>	<u>Cash Collections</u>
	<u>Receivable</u>	<u>Liens</u>			
2018	\$ 32,622.35	-	\$ 601,972.94	\$ 634,595.29	\$ 370,288.25
2017	40,678.41	-	622,234.14	662,912.55	630,290.20
2016	40,469.80	-	683,474.98	723,944.78	666,501.14
2015	-	-	875,274.91	875,274.91	834,805.11
2014	-	-	669,790.61	669,790.61	669,790.61

**Note 6: FUND BALANCES APPROPRIATED**

The following schedules detail the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

<u>Year</u>	<u>Current Fund</u>		
	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
2018	\$ 7,212,084.91	\$ 5,600,000.00	77.65%
2017	6,263,544.08	4,910,000.00	78.39%
2016	8,299,832.23	5,729,000.00	69.03%
2015	6,939,140.72	4,735,000.00	68.24%
2014	6,956,038.66	6,000,000.00	86.26%

**Note 7: INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2018:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current	\$ 1,568.04	\$ 3,718,041.98
Trust - Animal Control	13,248.69	
Trust - Other	3,348,848.71	
Trust - Municipal Open Space	569,762.63	
General Capital		213,839.09
Public Assistance Trust Fund		1,547.00
	<u>\$ 3,933,428.07</u>	<u>\$ 3,933,428.07</u>

The interfund receivables and payables above predominately resulted from collections and payments made by certain funds on behalf of other funds. During the year 2019, the Township expects to liquidate such interfunds, depending upon the availability of cash flow.

**Note 8: PENSION PLANS**

A substantial number of the Township's employees participate in one of the following defined benefit pension plans: the Public Employees' Retirement System ("PERS") and the Police and Firemen's Retirement System ("PFRS"), which are administered by the New Jersey Division of Pensions and Benefits. In addition, several Township employees participate in the Defined Contribution Retirement Program ("DCRP"), which is a defined contribution pension plan. This Plan is administered by Prudential Financial for the New Jersey Division of Pensions and Benefits. Each Plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements, required supplementary information and detailed information about the PERS and PFRS plan's fiduciary net position which can be obtained by writing to or at the following website:

State of New Jersey  
Division of Pensions and Benefits  
P.O. Box 295  
Trenton, New Jersey 08625-0295  
<https://www.nj.gov/treasury/pensions/financial-reports.shtml>

**General Information about the Pension Plans****Plan Descriptions**

**Public Employees' Retirement System** - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A. The PERS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PERS is mandatory for substantially all full-time employees of the Township, provided the employee is not required to be a member of another state-administered retirement system or other state pensions fund or local jurisdiction's pension fund. The PERS' Board of Trustees is primarily responsible for the administration of the PERS.

**Police and Firemen's Retirement System** - The Police and Firemen's Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A. The PFRS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PFRS is mandatory for substantially all full-time police and firemen of the Township. The PFRS' Board of Trustees is primarily responsible for the administration of the PFRS.

**Defined Contribution Retirement Program** - The Defined Contribution Retirement Program is a multiple-employer defined contribution pension fund established on July 1, 2007 under the provisions of Chapter 92, P.L. 2007, and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.). The DCRP is a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) § 401(a) et seq., and is a "governmental plan" within the meaning of IRC § 414(d). The DCRP provides retirement benefits for eligible employees and their beneficiaries. Individuals covered under DCRP are employees enrolled in PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees enrolled in New Jersey State Police Retirement System (SPRS) or the Police and Firemen's Retirement System (PFRS) after May 21, 2010, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000.00 annually; and employees otherwise eligible to enroll in PERS after May 21, 2010 who do not work the minimum number of hours per week required for tiers 4 or 5 enrollment, but who earn salary of at least \$5,000.00 annually.

**Note 8: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions**

**Public Employees' Retirement System** - The vesting and benefit provisions are set by N.J.S.A. 43:15A. The PERS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of the PERS.

The following represents the membership tiers for PERS:

**Tier Definition**

- 1 Members who were enrolled prior to July 1, 2007
- 2 Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3 Members who were eligible to enroll on or after November 2, 2008 and prior to May 21, 2010
- 4 Members who were eligible to enroll after May 21, 2010 and prior to June 28, 2011
- 5 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Police and Firemen's Retirement System** - The vesting and benefit provisions are set by N.J.S.A. 43:16A. The PFRS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except disability benefits, which vest after four years of service.

The following represents the membership tiers for PFRS:

**Tier Definition**

- 1 Members who were enrolled prior to May 22, 2010
- 2 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 3 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

**Note 8: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions (Cont'd)**

**Defined Contribution Retirement Program** - Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non-forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non-forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

**Contributions**

**Public Employees' Retirement System** - The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years beginning in July 2012. The member contribution rate was 7.34% in State fiscal year 2018. The phase-in of the additional incremental member contribution rate takes place in July of each subsequent State fiscal year. The rate for members who are eligible for the Prosecutors Part of PERS (P.L. 2001, C. 366) was 10% in State fiscal year 2018. Employers' contribution are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

The Township's contractually required contribution rate for the year ended December 31, 2018 was 13.78% of the Township's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PERS measurement date of June 30, 2018, the Township's contractually required contribution to the pension plan for the year ended December 31, 2018 is \$1,414,065.00, and was payable by April 1, 2019. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PERS measurement date of June 30, 2017, the Township's contractually required contribution to the pension plan for the year ended December 31, 2017 was \$1,291,997.00, which was paid on April 1, 2018. Employee contributions to the Plan during the year ended December 31, 2018 were \$773,292.90.

**Police and Firemen's Retirement System** - The contribution policy is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the active member contribution rate was 10% in State fiscal year 2018. Employers' contributions are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.



**Note 8: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

**Police and Firemen's Retirement System (Cont'd) - Special Funding Situation Component** - Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a *special funding situation* as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the local participating employers related to this legislation.

The Township's contractually required contribution rate for the year ended December 31, 2018 was 29.04% of the Township's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Based on the most recent PFRS measurement date of June 30, 2018, the Township's contractually required contribution to the pension plan for the year ended December 31, 2018 is \$5,778,092.00, and was payable by April 1, 2019. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PFRS measurement date of June 30, 2017, the Township's contractually required contribution to the pension plan for the year ended December 31, 2017 was \$5,380,255.00, which was paid on April 1, 2018. Employee contributions to the Plan during the year ended December 31, 2018 were \$2,000,438.40.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the Township, for the year ended December 31, 2018 was 3.23% of the Township's covered payroll.

Based on the most recent PFRS measurement date of June 30, 2018, the State's contractually required contribution, on-behalf of the Township, to the pension plan for the year ended December 31, 2018 is \$643,367.00, and was payable by April 1, 2019. Based on the PFRS measurement date of June 30, 2017, the State's contractually required contribution, on-behalf of the Township, to the pension plan for the year ended December 31, 2017 was \$525,655.00, which was paid on April 1, 2018.

**Defined Contribution Retirement Program** - The contribution policy is set by N.J.S.A. 43:15C-3 and requires contributions by active members and contributing employers. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, Plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Township contributes 3% of the employees' base salary, for each pay period, to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

For the year ended December 31, 2018, employee contributions totaled \$2,438.78, and the Township's contributions were \$1,409.97. There were no forfeitures during the year.

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

**Public Employees' Retirement System** - At December 31, 2018, the Township's proportionate share of the PERS net pension liability was \$27,991,235.00. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2018 measurement date, the Township's proportion was 0.1421632465%, which was an increase of 0.0026979526% from its proportion measured as of June 30, 2017.

At December 31, 2018, the Township's proportionate share of the PERS pension expense, calculated by the Plan as of the June 30, 2018 measurement date is \$1,892,376. This expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2018, the Township's contribution to PERS was \$1,291,997, and was paid on April 1, 2018.

**Police and Firemen's Retirement System** - At December 31, 2018, the Township's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Township's Proportionate Share of Net Pension Liability	\$ 79,974,760.00
State of New Jersey's Proportionate Share of Net Pension Liability Associated with the Township	<u>10,863,249.00</u>
	<u>\$ 90,838,009.00</u>

The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers and the State of New Jersey, actuarially determined. For the June 30, 2018 measurement date, the Township's proportion was 0.5910200749%, which was a decrease of 0.0169056640% from its proportion measured as of June 30, 2017. Likewise, at June 30, 2018, the State of New Jersey's proportion, on-behalf of the Township, was .5910200749%, which was a decrease of .0169056640% from its proportion, on-behalf of the Township, measured as of June 30, 2017.

At December 31, 2018, the Township's proportionate share of the PFRS pension expense, calculated by the Plan as of the June 30, 2018 measurement date is \$6,076,084.00. This expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2018, the Township's contribution to PFRS was \$5,380,255.00, and was paid on April 1, 2018.

At December 31, 2018, the State's proportionate share of the PFRS pension expense, associated with the Township, calculated by the Plan as of the June 30, 2018 measurement date is \$1,286,735.00. This on-behalf expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1.

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources** - At December 31, 2018, the Township had deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources			Deferred Inflows of Resources		
	PERS	PFRS	Total	PERS	PFRS	Total
Differences between Expected and Actual Experience	\$ 533,797.00	\$ 813,639.00	\$ 1,347,436.00	\$ 144,332.00	\$ 330,954.00	\$ 475,286.00
Changes of Assumptions	4,612,492.00	6,864,757.00	11,477,249.00	8,950,108.00	20,496,150.00	29,446,258.00
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	-	-	262,559.00	437,534.00	700,093.00
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions	1,355,487.00	2,332,173.00	3,687,660.00	746,671.00	3,165,699.00	3,912,370.00
Township Contributions Subsequent to the Measurement Date	707,033.00	2,889,046.00	3,596,079.00	-	-	-
	<u>\$ 7,208,809.00</u>	<u>\$ 12,899,615.00</u>	<u>\$ 20,108,424.00</u>	<u>\$ 10,103,670.00</u>	<u>\$ 24,430,337.00</u>	<u>\$ 34,534,007.00</u>

\$707,033.00 and \$2,889,046.00 for PERS and PFRS, respectively, included in deferred outflows of resources, will be included as a reduction of the net pension liability in the year ending December 31, 2019. These amounts were based on an estimated April 1, 2020 contractually required contribution, prorated from the pension plans' measurement date of June 30, 2018 to the Township's year end of December 31, 2018.

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - The Township will amortize the above other deferred outflow of resources and deferred inflows of resources related to pensions over the following number of years:

	PERS		PFRS	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience				
Year of Pension Plan Deferral:				
June 30, 2014	-	-	-	-
June 30, 2015	5.72	-	-	5.53
June 30, 2016	5.57	-	-	5.58
June 30, 2017	5.48	-	5.59	-
June 30, 2018	-	5.63	5.73	-
Changes of Assumptions				
Year of Pension Plan Deferral:				
June 30, 2014	6.44	-	6.17	-
June 30, 2015	5.72	-	5.53	-
June 30, 2016	5.57	-	5.58	-
June 30, 2017	-	5.48	-	5.59
June 30, 2018	-	5.63	-	5.73
Net Difference between Projected and Actual Earnings on Pension Plan Investments				
Year of Pension Plan Deferral:				
June 30, 2014	-	5.00	-	5.00
June 30, 2015	5.00	-	5.00	-
June 30, 2016	5.00	-	5.00	-
June 30, 2017	-	5.00	-	5.00
June 30, 2018	-	5.00	-	5.00
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions				
Year of Pension Plan Deferral:				
June 30, 2014	6.44	6.44	6.17	6.17
June 30, 2015	5.72	5.72	5.53	5.53
June 30, 2016	5.57	5.57	5.58	5.58
June 30, 2017	5.48	5.48	5.59	5.59
June 30, 2018	5.63	5.63	5.73	5.73

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - Other amounts included as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in future periods as follows:

<u>Year Ending Dec 31,</u>	<u>PERS</u>	<u>PFRS</u>	<u>Total</u>
2019	\$ 474,550.00	\$ 561,025.00	\$ 1,035,575.00
2020	(46,867.00)	(2,161,553.00)	(2,208,420.00)
2021	(1,895,524.00)	(6,501,666.00)	(8,397,190.00)
2022	(1,666,787.00)	(4,672,784.00)	(6,339,571.00)
2023	(467,266.00)	(1,644,790.00)	(2,112,056.00)
	<u>\$ (3,601,894.00)</u>	<u>\$ (14,419,768.00)</u>	<u>\$ (18,021,662.00)</u>

**Actuarial Assumptions**

The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

	<u>PERS</u>	<u>PFRS</u>
Inflation Rate	2.25%	2.25%
Salary Increases:		
Through 2026	1.65% - 4.15% Based on Age	2.10% - 8.98% Based on Age
Thereafter	2.65% - 5.15% Based on Age	3.10% - 9.98% Based on Age
Investment Rate of Return	7.00%	7.00%
Period of Actuarial Experience Study upon which Actuarial Assumptions were Based	July 1, 2011 - June 30, 2014	July 1, 2010 - June 30, 2013

**Note 8: PENSION PLANS (CONT'D)****Actuarial Assumptions (Cont'd)**

For PERS, preretirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the Conduent modified 2014 projection scale. Postretirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from 2012 to 2013 using Projection Scale AA and using a generational approach based on the Conduent modified 2014 projection scale thereafter. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

For PFRS, preretirement mortality rates were based on the RP-2000 Combined Healthy Mortality tables projected on a generational basis from the base year of 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scale thereafter. For preretirement accidental mortality, a custom table with representative rates was used and there is no mortality improvements assumed. Post-retirement mortality rates for male service retirements are based the RP-2000 Combined Healthy Mortality Tables projected on a generational basis using Projection Scale AA from the base year of 2012 to 2013 and the Conduent modified 2014 projection scale thereafter. Postretirement mortality rates for female service retirements and beneficiaries were based on the RP-2000 Combined Healthy Mortality Tables projected on a generational basis from the base year 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scale thereafter. Disability mortality rates were based on a custom table with representative rates and no mortality improvements assumed.

For PERS and PFRS, in accordance with State statute, the long-term expected rate of return on Plan investments (7.00% at June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension Plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS' and PFRS' target asset allocation as of June 30, 2018 are summarized in the following table:

Note 8: PENSION PLANS (CONT'D)Actuarial Assumptions (Cont'd)

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	5.00%	5.51%
Cash Equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	3.78%
High Yield	2.50%	6.82%
Global Diversified Credit	5.00%	7.10%
Credit Oriented Hedge Funds	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Debt Related Real Estate	1.00%	6.61%
Private Real Asset	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%
U.S. Equity	30.00%	8.19%
Non-U.S. Developed Markets Equity	11.50%	9.00%
Emerging Markets Equity	6.50%	11.64%
Buyouts/Venture Capital	8.25%	13.08%
	<u>100.00%</u>	

**Discount Rate** - The discount rate used to measure the total pension liability at June 30, 2018 was 5.66% for PERS and 6.51% for PFRS. For both PERS and PFRS, the respective single blended discount rates were based on the long-term expected rate of return on pension Plan investments of 7.00%, and a municipal bond rate of 3.87% as of June 30, 2018, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rates assumed that contributions from Plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make projected future benefit payments of current Plan members through 2046 for PERS and through 2062 for PFRS; therefore, the long-term expected rate of return on Plan investments was applied to projected benefit payments through 2046 for PERS and through 2062 for PFRS, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liabilities.

**Note 8: PENSION PLANS (CONT'D)****Sensitivity of Township's Proportionate Share of Net Pension Liability to Changes in the Discount Rate**

**Public Employees' Retirement System (PERS)** - The following presents the Township's proportionate share of the net pension liability at June 30, 2018, the Plan's measurement date, calculated using a discount rate of 5.66%, as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

	<b>PERS</b>		
	<b>1% Decrease (4.66%)</b>	<b>Current Discount Rate (5.66%)</b>	<b>1% Increase (6.66%)</b>
Township's Proportionate Share of the Net Pension Liability	<u>\$ 35,195,752.00</u>	<u>\$ 27,991,235.00</u>	<u>\$ 21,947,105.00</u>

**Police and Firemen's Retirement System (PFRS)** - As previously mentioned, PFRS has a special funding situation, where the State of New Jersey pays a portion of the Township's annual required contribution. As such, the net pension liability as of June 30, 2018, the Plan's measurement date, for the Township and the State of New Jersey, calculated using a discount rate of 6.51%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used is as follows:

	<b>PFRS</b>		
	<b>1% Decrease (5.51%)</b>	<b>Current Discount Rate (6.51%)</b>	<b>1% Increase (7.51%)</b>
Township's Proportionate Share of the Net Pension Liability	\$ 107,036,292.00	\$ 79,974,760.00	\$ 57,653,926.00
State of New Jersey's Proportionate Share of Net Pension Liability associated with the Township	<u>14,539,110.72</u>	<u>10,863,249.00</u>	<u>7,831,332.65</u>
	<u>\$ 121,575,402.72</u>	<u>\$ 90,838,009.00</u>	<u>\$ 65,485,258.65</u>

**Pension Plan Fiduciary Net Position**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the respective fiduciary net position of the PERS and PFRS and additions to/deductions from PERS and PFRS' respective fiduciary net position have been determined on the same basis as they are reported by PERS and PFRS. Accordingly, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about PERS and PFRS, please refer to the Plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.nj.gov/treasury/pensions/financial-reports.shtml>.



**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information**

In accordance with GASBS 68, the following information is also presented for the PERS and PFRS Pension Plans. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

***Schedule of the Township's Proportionate Share of the Net Pension Liability - Public Employees' Retirement System (PERS) (Last Six Years)***

	<u>Measurement Date Ended June 30,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Township's Proportion of the Net Pension Liability	0.1421632465%	0.1394652939%	0.1448583622%
Township's Proportionate Share of the Net Pension Liability	\$ 27,991,235.00	\$ 32,465,291.00	\$ 42,902,892.00
Township's Covered Payroll (Plan Measurement Period)	\$ 9,858,380.00	\$ 9,420,364.00	\$ 9,924,832.00
Township's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	283.93%	344.63%	432.28%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	53.60%	48.10%	40.14%
	<u>Measurement Date Ended June 30,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Township's Proportion of the Net Pension Liability	0.1379845429%	0.1357402448%	0.3351284270%
Township's Proportionate Share of the Net Pension Liability	\$ 30,974,765.00	\$ 25,414,286.00	\$ 25,516,957.00
Township's Covered Payroll (Plan Measurement Period)	\$ 9,518,820.00	\$ 9,150,896.00	\$ 8,907,768.00
Township's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	325.41%	277.72%	286.46%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	47.93%	52.08%	48.72%

**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)*****Schedule of the Township's Contributions - Public Employees' Retirement System (PERS) (Last Six Years)***

	<u>Year Ended December 31,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Township's Contractually Required Contribution	\$ 1,414,065.00	\$ 1,291,997.00	\$ 1,286,901.00
Township's Contribution in Relation to the Contractually Required Contribution	(1,414,065.00)	(1,291,997.00)	(1,286,901.00)
Township's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Township's Covered Payroll (Calendar Year)	\$ 10,265,209.00	\$ 9,903,946.00	\$ 9,579,351.00
Township's Contributions as a Percentage of Covered Payroll	13.78%	13.05%	13.43%
	<u>Year Ended December 31,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Township's Contractually Required Contribution	\$ 1,186,297.00	\$ 1,119,023.00	\$ 1,005,992.00
Township's Contribution in Relation to the Contractually Required Contribution	(1,186,297.00)	(1,119,023.00)	(1,005,992.00)
Township's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Township's Covered Payroll (Calendar Year)	\$ 9,754,966.00	\$ 10,158,393.00	\$ 9,159,219.00
Township's Contributions as a Percentage of Covered Payroll	12.16%	11.02%	10.98%

**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)*****Schedule of the Township's Proportionate Share of the Net Pension Liability - Police and Firemen's Retirement System (PFRS) (Last Six Years)***

	<u>Measurement Date Ended June 30,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Township's Proportion of the Net Pension Liability	0.5910200749%	0.6079257389%	0.6106640639%
Township's Proportionate Share of the Net Pension Liability	\$ 79,974,760.00	\$ 93,851,981.00	\$ 116,652,457.00
State's Proportionate Share of the Net Pension Liability associated with the Township	10,863,249.00	10,512,212.00	9,795,913.00
Total	<u>\$ 90,838,009.00</u>	<u>\$ 104,364,193.00</u>	<u>\$ 126,448,370.00</u>
Township's Covered Payroll (Plan Measurement Period)	\$ 19,463,604.00	\$ 19,624,812.00	\$ 19,518,328.00
Township's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	410.89%	478.23%	597.66%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	62.48%	58.60%	52.01%
	<u>Measurement Date Ended June 30,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Township's Proportion of the Net Pension Liability	0.5746736975%	0.5888858430%	0.5957067665%
Township's Proportionate Share of the Net Pension Liability	\$ 95,720,606.00	\$ 74,076,377.00	\$ 79,193,839.00
State's Proportionate Share of the Net Pension Liability associated with the Township	8,394,376.00	7,976,781.00	7,381,828.00
Total	<u>\$ 104,114,982.00</u>	<u>\$ 82,053,158.00</u>	<u>\$ 86,575,667.00</u>
Township's Covered Payroll (Plan Measurement Period)	\$ 18,174,252.00	\$ 18,649,364.00	\$ 18,726,480.00
Township's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	526.68%	397.21%	422.90%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	56.31%	62.41%	58.70%

**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)*****Schedule of the Township's Contributions - Police and Firemen's Retirement System (PFRS)  
(Last Six Years)***

	<u>Year Ended December 31,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Township's Contractually Required Contribution	\$ 5,778,092.00	\$ 5,380,255.00	\$ 4,978,992.00
Township's Contribution in Relation to the Contractually Required Contribution	(5,778,092.00)	(5,380,255.00)	(4,978,992.00)
Township's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Township's Covered Payroll (Calendar Year)	\$ 19,895,820.00	\$ 19,617,414.00	\$ 19,784,438.00
Township's Contributions as a Percentage of Covered Payroll	29.04%	27.43%	25.17%
	<u>Year Ended December 31,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Township's Contractually Required Contribution	\$ 4,671,240.00	\$ 4,523,050.00	\$ 4,346,144.00
Township's Contribution in Relation to the Contractually Required Contribution	(4,671,240.00)	(4,523,050.00)	(4,346,144.00)
Township's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Township's Covered Payroll (Calendar Year)	\$ 19,401,859.00	\$ 18,549,002.32	\$ 18,711,618.00
Township's Contributions as a Percentage of Covered Payroll	24.08%	24.38%	23.23%

**Note 8: PENSION PLANS (CONT'D)****Other Notes to Supplementary Pension Information*****Public Employees' Retirement System (PERS)***Changes in Benefit Terms

None

Changes in Assumptions

The Discount Rate changed at June 30th over the following years, 5.39% 2014, 4.90% 2015, 3.98% 2016, 5.00% 2017 and 5.66% 2018.

The Long-term Expected Rate of Return changed at June 30<sup>th</sup> over the following years, 7.90% 2014 and 2015, 7.65% 2016, 7.00% 2017 and 2018.

For 2016, demographic assumptions were revised in accordance with the results of the July 1, 2011 - June 30, 2014 experience study and the mortality improvement scale incorporated the Plan actuary's modified MP-2014 projection scale. Further, salary increases were assumed to increase between 1.65% and 4.15% (based on age) through fiscal year 2026 and 2.65% and 5.15% (based on age) for each fiscal year thereafter.

For 2015, the social security wage base was set at \$118,500.00 for 2015, increasing 4.00% per annum, compounded annually and the 401(a)(17) pay limit was set at \$265,000.00 for 2015, increasing 3.00% per annum, compounded annually.

***Police and Firemen's Retirement System (PFRS)***Changes in Benefit Terms

In 2017, Chapter 26, P.L. 2016 increased the accidental death benefit payable to children if there is no surviving spouse to 70% of final compensation.

Changes in Assumptions

The Discount Rate changed at June 30th over the following years, 6.32% 2014, 5.79% 2015, 5.55% 2016, 6.14% 2017 and 6.51% 2018.

The Long-term Expected Rate of Return changed at June 30<sup>th</sup> over the following years, 7.90% 2014 and 2015, 7.65% 2016, 7.00% 2017 and 2018.

For 2016, the mortality improvement scale incorporated the Plan actuary's modified 2014 projection scale. Further, salary increases were assumed to increase between 2.10% and 8.98% (based on age) through fiscal year 2026 and 3.10% and 9.98% (based on age) for each fiscal year thereafter.

For 2015, demographic assumptions were revised in accordance with the results of the July 1, 2010 - June 30, 2013 experience study.

**Note 9: ON-BEHALF PAYMENTS****Pension Costs**

Certain Teaneck Public Library employees are members of the Public Employees' Retirement System (PERS), which is administered by the New Jersey Division of Pensions and Benefits. The Library participates in PERS as part of the Township of Teaneck. The Township does not require the Library to pay any portion of required employer contributions.

Payments made by the Township of Teaneck, on-behalf of the Library, for the Library's share of employer contributions during the year ended December 31, 2018 totaled \$157,282.58.

**Other Post Employment Benefit Costs**

Certain Teaneck Public Library employees are members of the State Health Benefits Local Government Retired Employees Plan (the "Plan"), which is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan, which is administered by the New Jersey Division of Pensions and Benefits. The Library participates in the Plan as part of the Township of Teaneck. The Township does not require the Library to pay any portion of required employer contributions.

The Township of Teaneck, on-behalf of the Library, was billed monthly by the Plan and paid \$376,030.68 for the year ended December 31, 2018.

**Note 10: COMPENSATED ABSENCES**

Full-time employees under various Township labor contracts and Township policies are entitled to between twelve and fifteen paid sick leave days each year. Firefighters are entitled to up to one hundred eighty (180) hours of sick leave and one hundred fifty six (156) holiday leave each year. Unused sick and holiday leave may be accumulated and carried forward to the subsequent years. Vacation days not used during the year may be accumulated and carried forward for a maximum of two (2) years or three (3) years if the employee was hired prior to 1989. The Township also allows employees covered under certain labor contracts who are eligible to earn overtime the choice to convert overtime hours into compensated absences up to the limits specified in their respective labor agreement.

The Township of Teaneck compensates employees for unused sick leave upon retirement. Employees with at least twenty five (25) years of service to the Township shall be eligible for a lump sum payment based on 50% of the employee's accumulated sick time. Any employee who otherwise vests in his or her pension but does not have twenty five (25) years of service to the Township shall be eligible for a lump sum payment of 50% of his or her accumulated sick time based on the ratio of his or her months of service to between three hundred (300) and five hundred forty (540) months of service, contingent upon which labor contract he or she is employed under. Accumulated sick time paid out to employees shall not exceed \$12,000.00 to \$16,000.00 based upon that employee's respective labor agreement unless otherwise grandfathered into the labor contract based upon hire date with the Township. Unused overtime hours which were converted into compensated absences at the employee's request would be required to be paid to the employee at the time the employee ceases employment or if the employee requests to be compensated.

The Township has established a compensated absences trust fund to set aside funds for future payments of compensated absences. At December 31, 2018, the balance of the fund was \$205,536.08. It is estimated that, at December 31, 2018, accrued benefits for compensated absences are valued at \$8,460,006.78.

**Note 11: DEFERRED COMPENSATION SALARY ACCOUNT**

The Township offers its employees a deferred compensation plan in accordance with Internal Revenue Code Section 457, which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death, or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Township or its creditors. Since the Township does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Township's financial statements.

**Note 12: LEASE OBLIGATIONS**

At December 31, 2018, the Township had lease agreements in effect for the following:

- Operating:
  - Eleven (11) Ricoh Copiers
  - One (1) Pitney Bowes Mailing Machine
  - Three (3) Sharp Copiers

**Operating Leases** - Future minimum lease payments under operating lease agreements are as follows:

<u>Year</u>	<u>Amount</u>
2019	\$ 29,842.20
2020	18,024.22
2021	7,005.66

Rental payments under operating leases for the year 2018 were \$38,894.97.

**Note 13: CAPITAL DEBT**

**General Improvement Bonds**

General Improvement Bonds, Series 2013 - On April 15, 2013, the Township issued \$10,000,000.00 of general improvement bonds, with interest rates ranging from 2.0% to 3.0%. The purpose of the bonds is to fund various capital ordinances, specifically 3706, 3814, 3813/4807, 3874, 3875, 3932, 3944, 3945, 3954, 3960, 4003, 4076, 4152, 4164 and 4186. The final maturity of the bonds is April 15, 2032.

General Improvement Bonds, Series 2014 - On July 15, 2014, the Township issued \$7,200,000.00 of general improvement bonds, with interest rates ranging from 1.0% to 3.0%. The purpose of the bonds is to fund various capital ordinances, specifically 4145, 4165, 4166, 4167, 4168, 4182, 4186, 4190, 4203, 4204, 4205, 4214, 4216, 4220, 4221, 4222 and 4223. The final maturity of the bonds is April 15, 2031.

**Note 13: CAPITAL DEBT (CONT'D)**

**General Improvement Bonds (Cont'd)**

The following schedule represents the remaining debt service, through maturity, for the general improvement bonds:

<u>Year</u>	<u>General</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	
2019	\$ 900,000.00	\$ 342,500.00	\$ 1,242,500.00
2020	900,000.00	324,500.00	1,224,500.00
2021	900,000.00	306,500.00	1,206,500.00
2022	900,000.00	288,500.00	1,188,500.00
2023	900,000.00	270,250.00	1,170,250.00
2024-2028	4,800,000.00	973,500.00	5,773,500.00
2029-2032	4,000,000.00	219,000.00	4,219,000.00
	<u>\$ 13,300,000.00</u>	<u>\$ 2,724,750.00</u>	<u>\$ 16,024,750.00</u>

**General Debt – New Jersey Downtown Improvement District Loan**

In 2006, the Township entered into a loan agreement with the New Jersey Downtown Business Improvement Zone Loan Fund to provide \$600,000.00, at no interest. The proceeds were used to fund the upgrading of sidewalks and curbing on Cedar Lane. Annual debt payments are due August 1st through 2021.

The following schedule represents the remaining debt service, through maturity, for the New Jersey Downtown Special Improvement District Loan – Principal Only Loan:

<u>Year</u>	<u>General</u>	
	<u>Principal</u>	<u>Total</u>
2019	\$ 40,000.00	\$ 40,000.00
2020	40,000.00	40,000.00
2021	40,000.00	40,000.00
	<u>\$ 120,000.00</u>	<u>\$ 120,000.00</u>

**General Debt - New Jersey Green Acres Loans**

On March 14, 2016, the Township entered into a loan agreement with the New Jersey Department of Environmental Protection to provide \$128,750.00, at an interest rate of 2.0%. The proceeds were used to fund the redevelopment of the Township's Votee Park Athletic Field. Semiannual debt payments are due June 17th and December 17th through 2035.



**Note 13: CAPITAL DEBT (CONT'D)****General Debt - New Jersey Green Acres Loans (Cont'd)**

The following schedule represents the remaining debt service, through maturity, for the New Jersey Green Acres loans:

<u>Year</u>	<u>General</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	
2019	\$ 5,736.66	\$ 2,269.42	\$ 8,006.08
2020	5,851.97	2,154.11	8,006.08
2021	5,969.60	2,036.48	8,006.08
2022	6,089.59	1,916.50	8,006.09
2023	6,211.99	1,794.10	8,006.09
2024-2028	32,983.81	7,046.60	40,030.41
2029-2033	36,434.64	3,595.78	40,030.42
2034-2035	15,619.74	392.44	16,012.18
	<u>\$ 114,898.00</u>	<u>\$ 21,205.43</u>	<u>\$ 136,103.43</u>

The following schedule represents the Township's summary of debt for the current and two previous years:

	<u>2018</u>	<u>2017</u>	<u>2016</u>
<b><u>Issued</u></b>			
General:			
Bonds, Loans and Notes	\$ 29,934,898.00	\$ 25,585,521.63	\$ 27,781,034.46
Bonds Issued by Another Public Body Guaranteed By the Township	-	86,012.21	169,131.86
Total Issued	<u>29,934,898.00</u>	<u>25,671,533.84</u>	<u>27,950,166.32</u>
<b><u>Authorized but not Issued</u></b>			
General:			
Bonds and Notes	<u>18,373,945.04</u>	<u>17,369,473.04</u>	<u>8,294,473.04</u>
Total Issued and Authorized but not Issued	<u>48,308,843.04</u>	<u>43,041,006.88</u>	<u>36,244,639.36</u>
<b><u>Deductions</u></b>			
Bonds Issued by Another Public Body Guaranteed by the Township	-	86,012.21	169,131.86
Reserve for Payment of Debt	96,627.80	-	-
Open Space Debt	114,898.00	-	-
Refunding Bonds - Judgments	<u>1,650,000.00</u>	<u>2,475,000.00</u>	<u>3,275,000.00</u>
Total Deductions	<u>1,861,525.80</u>	<u>2,561,012.21</u>	<u>3,444,131.86</u>
<b>Net Debt</b>	<u>\$ 46,447,317.24</u>	<u>\$ 40,479,994.67</u>	<u>\$ 32,800,507.50</u>

**Note 13: CAPITAL DEBT (CONT'D)**

**Summary of Statutory Debt Condition - Annual Debt Statement**

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the annual debt statement and indicated a statutory net debt of .826%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District	\$ 13,050,000.00	\$ 13,050,000.00	
General	48,308,843.04	1,861,525.80	\$ 46,447,317.24
	<u>\$ 61,358,843.04</u>	<u>\$ 14,911,525.80</u>	<u>\$ 46,447,317.24</u>

Net debt \$46,447,317.24 divided by the equalized valuation basis per N.J.S.A.40A:2-2, as amended, \$5,620,635,161.67, equals .826%.

**Borrowing Power Under N.J.S.A. 40A:2-6 as Amended**

3 1/2% of Equalized Valuation Basis (Municipal)	\$ 196,722,230.66
Less: Net Debt	<u>46,447,317.24</u>
Remaining Borrowing Power	<u>\$ 150,274,913.42</u>

The foregoing debt information is in agreement with the annual debt statement filed by the chief financial officer.

**Note 14: RISK MANAGEMENT**

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**New Jersey Unemployment Compensation Insurance** - The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State.

The following is a summary of Township contributions, reimbursements to the State for benefits paid and the ending balance of the Township's trust fund for the current and previous two years:

<u>Year</u>	<u>Township Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2018	\$ 15,000.00	\$ 71,903.16	\$ 8,222.36
2017	15,000.00	32,915.02	24,971.64
2016	35,000.00	94,536.12	2,128.43

It is estimated that there are no unreimbursed payments on behalf of the Township at December 31, 2018.

**Note 14: RISK MANAGEMENT (CONT'D)**

**Joint Insurance Pool** - The Township is a member of the Public Entity Joint Insurance Fund. The Fund provides its members with the following coverage:

Workers' Compensation and Employer's Liability  
 Liability other than Motor Vehicles  
 Property Damage other than Motor Vehicles  
 Motor Vehicles

Contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention, or administrative accounts to assure the payment of the Fund's obligations.

The Fund provides the Township with the following coverage:

Property - Blanket Building and Grounds  
 Automobile Liability  
 General Liability  
 Worker's Compensation and Employer's Liability  
 Boiler and Machinery  
 Public Employee Dishonesty  
 Environmental Liability  
 Crime Coverage  
 Law Enforcement Liability

Contributions to the Fund, are payable in a semi-annual premium and is based on actuarial assumptions determined by the Fund's actuary. The Township's agreement with the Pool provides that the Pool will be self-sustaining through member premiums and will reinsure through the Municipal Excess Liability Joint Insurance Fund for excess claims based on the line of coverage for each insured event.

The Township's agreement with the Pool provides that the Pool will be self-sustaining through member premiums and will reinsure through the Municipal Excess Liability Joint Insurance Fund, which is an insurance pool formed by all the other joint insurance funds.

For more information regarding claims, coverages and deductibles, the Fund publishes its own financial report for the year ended December 31, 2018, which can be obtained from:

Public Entity Joint Insurance Fund  
 Suite 503  
 900 Route 9 North  
 Woodbridge, NJ 07095

**Note 14: RISK MANAGEMENT (CONT'D)**

**Self-Insurance Plan** – Prior to January 1, 2017, the Township had adopted a plan of self-insurance for workers' compensation and general liability insurance, and as a result, established a trust fund to fund potential claims up to \$1,000,000.00 per any one incident for a workers compensation claim and \$100,000.00 to \$1,000,000.00 per any one accident for a general liability claim, based on the type of claim. Claims greater than this amount are covered by an excess workers' compensation and general liability insurance policy. D&H Alternative Risk Solutions administers the plan. Any additional funding required for claims in excess of the trust fund's reserve will be paid and charged to future budgets.

On January 1, 2017, the Township obtained workers compensation and general liability insurance through the Joint Insurance Pool, however, claims still exist as of December 31, 2018 from the period in which the Township was self-insured. The workers' compensation insurance claims liability (incurred) is based on an analysis prepared by management. The remaining claims liability (incurred) is based on an evaluation performed by the third-party administrator of the plan. The total liability of \$350,000.00 consists of an estimate of claims incurred but not reported.

There is no remaining claims liability for general liability insurance.

The following is a summary of the claims liability of the Township's trust fund for self-insured workers' compensation and general liability for the current and previous years:

<b>Workers Compensation</b>	<b><u>2018</u></b>	<b><u>2017</u></b>
Claims Liability Balance, January 1	\$ 269,000.00	\$ 1,003,226.38
Incurred Claims	1,298,123.18	493,923.43
Payment of Claims	<u>(1,217,123.18)</u>	<u>(1,228,149.81)</u>
Claims Liability Balance, December 31	<u>\$ 350,000.00</u>	<u>\$ 269,000.00</u>
<b>General Liability</b>	<b><u>2018</u></b>	<b><u>2017</u></b>
Incurred Claims	\$ 526,622.03	\$ 145,290.66
Payment of Claims	<u>(526,622.03)</u>	<u>(145,290.66)</u>
Claims Liability Balance, December 31	<u>-</u>	<u>-</u>

There have been no settlements that exceed the Township's coverage for years ended December 31, 2018, 2017, and 2016.

**Note 15: CONCENTRATIONS**

The Township depends on financial resources flowing from, or associated with, both the federal government and the State of New Jersey. As a result of this dependency, the Township is subject to changes in specific flows of intergovernmental revenues based on modifications to federal and State laws and federal and State appropriations.

**Note 16: OPEN SPACE, RECREATION AND FARMLAND PRESERVATION TRUST**

On November 2, 2004, November 4, 2008 and November 6, 2012 pursuant to P.L. 1997, c. 24 (N.J.S.A. 40:12-15.1 et seq.), the voters of the Township of Teaneck authorized the establishment of the Township of Teaneck Open Space, Recreation and Farmland Preservation Trust Fund effective January 1, 2009, for the purpose of raising revenue for the acquisition of lands and interests in lands for recreation, the conservation purposes, acquisition of historical sites and structures for preservation purposes and for payment of debt service for any of these purposes. Overall, as a result of the referendums, the Township levies a tax not to exceed one cent per one hundred dollars of equalized valuation.

Amounts raised by taxation are assessed, levied and collected in the same manner and at the same time as other taxes. Future increases in the tax rate or to extend the authorization must be authorized by referendum. All revenue received is accounted for in a Trust Fund dedicated by rider (N.J.S.A. 40A:4-39) for the purposed stated. Interest earned on the investment of these funds is credited to the Township of Teaneck Open Space, Recreation and Farmland Preservation Trust Funds.

On November 8, 2016 pursuant to P.L. 1997, c. 24 (N.J.S.A. 40:12-15.1 et seq.), the voters of the Township of Teaneck voted to reauthorize the establishment of the Township of Teaneck Open Space, Recreation and Farmland Preservation Trust Fund effective for the four year period January 1, 2017 through December 31, 2020.

**Note 17: CONTINGENCIES**

**Grantor Agencies** - Amounts received or receivable from grantor agencies could be subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Township expects such amount, if any, to be immaterial.

**Litigation** - The Township is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Township, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

**Tax Appeals** - As of December 31, 2018, there is a commercial tax assessment appeal filed against the Township for years ranging from 2007 to 2018. While the outcome of this appeal has yet to be determined, there is a possibility that the Tax Court may find in favor of the property owner, reducing the property assessment. If a judgment is ruled in favor of the property owner, the Township is required to refund or give credit to future taxes levied for any overpayment created by the judgment. The Township is unable to estimate the timing and amount of this pending judgment but it could potentially be \$3,000,000.00 to in excess of \$8,000,000.00. In addition, approximately 174 tax appeals have been filed. The outcome of these appeals has yet to be determined, however it is expected that some will be in favor of the property owner. The Township is unable to estimate the timing and amount of these pending judgments but it could potentially be \$3,532,000.00. Although the Township is unable to estimate the outcome of these appeals, the Township appropriated \$300,000.00 in the 2019 budget for any potential 2018 refunds. The Township anticipates funding these judgments though budget appropriation or the adoption of a refunding bond ordinance which will allow the Township to fund these payments over several years.

**Note 18: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS****General Information about the OPEB Plan**

**Plan Description and Benefits Provided** - The Township contributes to the State Health Benefits Local Government Retired Employees Plan (the "Plan"), which is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions* (GASB Statement No. 75); therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug benefit coverage to retirees and their covered dependents of the employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

**Contributions** - The funding policy for the OPEB plan is pay-as-you-go; therefore, there is no prefunding of the liability. However, due to premium rates being set prior to each calendar year, there is a minimal amount of net position available to cover benefits in future years. Contributions to pay for the health benefit premiums of participating employees in the OPEB plan are collected from the State of New Jersey, participating local employers, and retired members.

**Note 18: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****General Information about the OPEB Plan (Cont'd)**

**Contributions (Cont'd)** - The Township was billed monthly by the Plan and paid \$112,643.06 for the year ended December 31, 2018, representing 0.37% of the Township's covered payroll. During the year ended December 31, 2018 retirees were required to contribute \$2,861.28.

*Special Funding Situation Component* - The State of New Jersey makes contributions to cover those employees eligible under Chapter 330, P.L. 1997, as disclosed below. Local employers remit employer contributions on a monthly basis. Retired member contributions are generally received on a monthly basis. Partially funded benefits are also available to local police officers and firefighters who retire with 25 years of service or on disability from an employer who does not provide coverage under the provisions of Chapter 330, P.L. 1997. Upon retirement, these individuals must enroll in the OPEB plan.

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80% of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the collective net OPEB liability that is associated with the local participating employer.

The amount of actual contributions to the OPEB Plan made by the State, on-behalf of the Township, is not known, however, under the Special Funding Situation, the State's OPEB expense, on-behalf of the Township, is \$2,105,010.00 for the year ended December 31, 2018 representing 6.98% of the Township's covered payroll.

**OPEB Liability, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources**

**OPEB Liability** - At December 31, 2018 the Township's and State's proportionate share of the net OPEB liability were as follows:

Township's Proportionate Share of Net OPEB Liability	\$ 24,658,004.00
State of New Jersey's Proportionate Share of Net OPEB Liability Associated with the Township	<u>69,538,450.00</u>
	<u>\$ 94,196,454.00</u>

The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017, which was rolled forward to June 30, 2018.

**Note 18: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Liability, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

**OPEB Liability (Cont'd)** - The Township's proportion of the net OPEB liability was based on the ratio of the plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2017 through June 30, 2018. For the June 30, 2018 measurement date, the Township's proportion was 0.157392% which was an increase of 0.001078% from its proportion measured as of the June 30, 2017 measurement date.

The State's proportion of the net OPEB liability, on-behalf of the Township was based on the ratio of the plan members of an individual employer to the total members of the Plan's special funding situation during the measurement period July 1, 2017 through June 30, 2018. For the June 30, 2018 measurement date, the State's proportion on-behalf of the Township was 1.119089% which was an increase of 0.008976% from its proportion measured as of the June 30, 2017 measurement date.

**OPEB Expense** - At December 31, 2018, the Township's proportionate share of the OPEB expense, calculated by the Plan as of the June 30, 2018 measurement date is \$1,257,237.00. This expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2018, the Township made contributions to the Plan totaling \$112,643.06.

At December 31, 2018, the State's proportionate share of the OPEB expense, associated with the Township, calculated by the Plan as of the June 30, 2018 measurement date is \$2,105,010.00. This on-behalf expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1.



**Note 18: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Liability, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources** - At December 31, 2018, the Township had deferred outflows of resources and deferred inflows of resources related to the OPEB liability from the following sources:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between Expected and Actual Experience	\$ -	\$ 5,006,454.00
Changes of Assumptions	-	6,254,826.00
Net Difference between Projected and Actual Earnings on OPEB Plan Investments	13,031.00	-
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions	1,830,287.00	-
Township Contributions Subsequent to the Measurement Date	-	-
	<u>\$ 1,843,318.00</u>	<u>\$ 11,261,280.00</u>

**Note 18: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**

**OPEB Liability, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - The Township will amortize the above other deferred outflow of resources and deferred inflows of resources related to the OPEB liability over the following number of years:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Changes of Assumptions		
Year of OPEB Plan Deferral:		
June 30, 2017	-	8.04
June 30, 2018	-	8.14
Net Difference between Projected and Actual Earnings on OPEB Plan Investments		
Year of OPEB Plan Deferral:		
June 30, 2017	5.00	-
June 30, 2018	5.00	-
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions		
Year of OPEB Plan Deferral:		
June 30, 2017	8.04	8.04
June 30, 2018	8.14	8.14

Other amounts included as deferred outflows of resources and deferred inflows of resources related to the OPEB liability will be recognized in future periods as follows:

<b><u>Year Ending Dec. 31,</u></b>	
2019	\$ (1,354,098.00)
2020	(1,354,098.00)
2021	(1,354,098.00)
2022	(1,355,475.00)
2023	(1,357,700.00)
Thereafter	(2,642,493.00)
	<u>\$ (9,417,962.00)</u>

**Note 18: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Actuarial Assumptions**

The actuarial assumptions vary for each plan member depending on the pension plan in which the member is enrolled. The actuarial valuation at June 30, 2018 used the following actuarial assumptions, applied to all periods in the measurement:

Inflation Rate	2.50%
Salary Increases *	
Through 2026	1.65% - 8.98%
Thereafter	2.65% - 9.98%

\* Salary Increases are Based on the Defined Benefit Plan that the Member is Enrolled in and his or her Age.

Preretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Postretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale. Disability mortality was based on the RP-2006 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

Certain actuarial assumptions used in the July 1, 2017 valuation were based on the results of the pension plans' experience studies for which the members are eligible for coverage under this Plan – the Police and Firemen Retirement System (PFRS) and the Public Employees' Retirement System (PERS). The PFRS and PERS experience studies were prepared for the periods July 1, 2010 to June 30, 2013 and July 1, 2011 to June 30, 2014, respectively.

100% of active members are considered to participate in the Plan upon retirement.

All of the Plan's investments are in the State of New Jersey Cash Management Fund ("CMF"). The New Jersey Division of Investments manages the CMF, which is available on a voluntary basis for investment by State and certain non-State participants. The CMF is considered to be an investment trust fund as defined in GASB Statement No. 31, *Certain Investments and External Investment Pools*. The CMF invests in U.S. Government and Agency Obligations, Commercial Paper, Corporate Obligations and Certificates of Deposit. Units of ownership in the CMF may be purchased or redeemed on any given business day (excluding State holidays) are the unit cost of value of \$1.00. Participant shares are valued on a fair value basis. The CMF pay interest to participants on a monthly basis.

**Discount Rate** - The discount rate used to measure the OPEB Liability at June 30, 2018 was 3.87%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

**Note 18: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Actuarial Assumptions (Cont'd)**

**Health Care Trend Assumptions** - For pre-Medicare preferred provider organization (PPO) and health maintenance organization (HMO) medical benefits, the trend rate is initially 5.8% and decreases to a 5.0% long-term trend rate after eight years. For self-insured post-65 PPO and HMO medical benefits, the trend rate is 4.5%. For prescription drug benefits, the initial trend rate is 8.0% decreasing to a 5.0% long-term trend rate after seven years. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

**Sensitivity of the net OPEB Liability to Changes in the Discount Rate**

As previously mentioned, the OPEB Plan has a special funding situation where the State of New Jersey pays a portion of the Township's contributions for certain eligible employees. As such, the proportionate share of the net OPEB liability as of June 30, 2018, the Plans measurement date, for the Township and the State of New Jersey, calculated using a discount rate of 3.87%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used, is as follows:

	<b>1% Decrease <u>(2.87%)</u></b>	<b>Current Discount Rate <u>(3.87%)</u></b>	<b>1% Increase <u>(4.87%)</u></b>
Township's Proportionate Share of the Net OPEB Liability	\$ 28,930,358.00	\$ 24,658,004.00	\$ 21,245,360.00
State of New Jersey's Proportionate Share of the Net OPEB Liability Associated with the Township	<u>81,586,987.00</u>	<u>69,538,450.00</u>	<u>59,914,396.00</u>
	<u>\$ 110,517,345.00</u>	<u>\$ 94,196,454.00</u>	<u>\$ 81,159,756.00</u>

The Township's and State's proportionate share of the net OPEB Liability as of June 30, 2018, the Plans measurement date, using a healthcare cost trend rates that are 1% lower or 1% higher than the current healthcare cost trend rate used, is as follows:

	<b>1% Decrease</b>	<b>Healthcare Cost Trend Rates</b>	<b>1% Increase</b>
Township's Proportionate Share of the Net OPEB Liability	\$ 20,568,729.00	\$ 24,658,004.00	\$ 29,950,134.00
State of New Jersey's Proportionate Share of the Net OPEB Liability Associated with the Township	<u>58,006,217.00</u>	<u>69,538,450.00</u>	<u>84,462,873.00</u>
	<u>\$ 78,574,946.00</u>	<u>\$ 94,196,454.00</u>	<u>\$ 114,413,007.00</u>

**Note 18: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Plan Fiduciary Net Position**

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the respective fiduciary net position of the State Health Benefits Local Government Retired Employees Plan and additions to/deductions from the Plan's respective fiduciary net position have been determined on the same basis as they are reported by the Plan. Accordingly, contributions (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about the Plan, please refer to the Plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

**Supplementary OPEB Information**

In accordance with GASBS No. 75, the following information is also presented for the State Health Benefits Local Government Retired Employees Plan. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

***Schedule of the Township's Proportionate Share of the net OPEB Liability (Last 2 Years)***

	<u>Measurement Date Ended June 30,</u>	
	<u>2018</u>	<u>2017</u>
Township's Proportion of the Net OPEB Liability	0.157392%	0.156314%
Township's Proportionate Share of the Net OPEB Liability	\$ 24,658,004.00	\$ 31,912,736.00
State's Proportionate Share of the Net OPEB Liability Associated with the Township	<u>69,538,450.00</u>	<u>96,528,912.00</u>
Total	<u>\$ 94,196,454.00</u>	<u>\$ 128,441,648.00</u>
Township's Covered Payroll (Plan Measurement Period)	\$ 29,991,448.00	\$ 29,594,091.00
Township's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	82.22%	107.83%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	1.97%	1.03%

**Note 18: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Supplementary OPEB Information (Cont'd)*****Schedule of the Township's Contributions (Last 2 Years)***

	<u>Year Ended December 31,</u>	
	<u>2018</u>	<u>2017</u>
Township's Required Contributions	\$ 112,643.06	\$ 82,489.86
Township's Contributions in Relation to the Required Contribution	<u>(112,643.06)</u>	<u>(82,489.86)</u>
Township's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>
Township's Covered Payroll (Calendar Year)	\$ 30,161,029.00	\$ 29,521,360.00
Township's Contributions as a Percentage of Covered Payroll	0.37%	0.28%

**Other Notes to Supplementary OPEB Information****Changes in Benefit Terms**

None

**Changes in Assumptions**

In 2017, the discount rate changed to 3.58% from 2.85%. In 2018, the discount rate changed to 3.87% from 3.58%, there were changes in the census, claims and premiums experience and a decrease in the assumed health care cost trend and excise tax assumptions.

## **SUPPLEMENTAL EXHIBITS**

**SUPPLEMENTAL EXHIBITS**

**CURRENT FUND**



**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
 Statement of Current Cash - Per N.J.S.40A:5-5--Collector -Treasurer  
 For the Year Ended December 31, 2018

	<u>Regular</u>		<u>Federal and State Grant Fund</u>
Balance Dec. 31, 2017	\$ 36,918,936.85		\$ 736,481.58
Increased by Receipts:			
Taxes Receivable	\$ 145,899,320.25		
Tax Overpayments	627,682.18		
Sewer Rents Receivable	370,288.25		
Prepaid Taxes	978,364.09		
Senior Citizen and Veteran Deductions	149,388.35		
Due State of New Jersey:			
State Training Fees	81,538.00		
Division of Youth and Family Services	4,775.00		
Capital Fund Balance	62,000.00		
Reserve for the Payment of Debt	739,000.00		
Revenue Accounts Receivable	9,304,242.55		
Miscellaneous Revenue Not Anticipated	1,278,787.91		
Maintenance of Free Public Library with State Aid	20,891.00		
2018 Appropriation Refunds	1,744,087.92		
Prepaid Tax Sale Deposits	2,000.00		
Due Open Space Trust Fund	413,216.75		
Due Trust Other Fund	2,335,873.25		
Federal and State Grants Receivable		\$ 156,472.88	
Contra	<u>26,979.36</u>		
	<u>164,038,434.86</u>		<u>156,472.88</u>
	200,957,371.71		892,954.46
Decreased by Disbursements:			
2018 Appropriations	64,825,674.49		
2017 Appropriation Reserves	2,134,612.71		
Accounts Payable	1,480.00		
Tax Overpayment Refunds	77,411.94		
County Taxes Payable	13,685,359.12		
Due County--Added and Omitted Taxes	54,547.21		
Local District School Taxes Payable	88,655,985.00		
Special District Taxes Payable	167,196.00		
Open Space Trust Tax	506,699.83		
Maintenance of Free Public Library with State Aid	7,500.00		
Due to State of New Jersey:			
State Training Fees	81,681.00		
Division of Youth and Family Services	5,125.00		
Prepaid Tax Sale Deposits	11,000.00		
Due Animal Control Fund	3,361.00		
Due Public Assistance Trust Fund	1,547.00		
Reserve for Encumbrances		3,668.07	
Operations - Refund of Prior Year Revenue	137,547.23		
Federal and State Grants Appropriated		92,256.25	
Contra	<u>26,979.36</u>		
	<u>170,383,706.89</u>		<u>95,924.32</u>
Balance Dec. 31, 2018	<u>\$ 30,573,664.82</u>		<u>\$ 797,030.14</u>

TOWNSHIP OF TEANECK  
CURRENT FUND  
Schedule of Petty Cash  
As of December 31, 2018

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Office:		
Treasurer	\$	700.00
Police		500.00
Library		600.00
		<hr/>
	\$	1,800.00
		<hr/> <hr/>

CURRENT FUND  
Schedule of Change Funds  
As of December 31, 2018

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Office:		
Collector	\$	300.00
Clerk of Municipal Court		200.00
Registrar of Vital Statistics		50.00
Library		100.00
Construction Code Department		100.00
Police Department		100.00
Engineering Department		50.00
		<hr/>
	\$	900.00
		<hr/> <hr/>

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
 Statement of Taxes Receivable and Analysis of Property Tax Levy  
 For the Year Ended December 31, 2018

Year	Balance Dec. 31, 2017	Additional	Levy	2017	2018	Due from State of New Jersey	Appeals	Over- payments Applied	Canceled	Transferred to Tax Title Liens	Balance Dec. 31, 2018
2014	\$ 4,294.00								\$ 4,294.00		
2017	985,034.05	\$ 8,671.65			\$ 971,341.04	\$ 1,000.00		\$ 19,101.96	2,262.70		
	989,328.05	8,671.65	-	-	971,341.04	1,000.00	-	19,101.96	6,556.70	-	-
2018	-	13,272.39	\$ 160,958,141.43	\$ 14,804,806.35	144,927,979.21	152,606.85	\$ 186,565.76	-	63,287.93	\$ 844.02	\$ 835,323.70
	<u>\$ 989,328.05</u>	<u>\$ 21,944.04</u>	<u>\$ 160,958,141.43</u>	<u>\$ 14,804,806.35</u>	<u>\$ 145,899,320.25</u>	<u>\$ 153,606.85</u>	<u>\$ 186,565.76</u>	<u>\$ 19,101.96</u>	<u>\$ 69,844.63</u>	<u>\$ 844.02</u>	<u>\$ 835,323.70</u>
<u>Analysis of 2018 Tax Levy</u>											
<u>Tax Yield</u>											
General Purpose Tax					\$ 159,934,350.47						
Special District Taxes -- Improvement					167,196.00						
Added / Omitted Taxes(54.4-63 et seq.)					<u>856,594.96</u>						
						<u>\$ 160,958,141.43</u>					
<u>Tax Levy</u>											
Local District School Tax					\$ 90,855,713.00						
Municipal Open Space:											
General Tax			\$ 504,000.00								
Added / Omitted Taxes(54.4-63 et seq.)			<u>2,699.83</u>								
Total Municipal Open Space Taxes											506,699.83
County Taxes:											
County Tax				13,125,294.98							
County Open Space Preservation Tax				560,064.14							
Due County for Added and Omitted Taxes				<u>73,160.42</u>							
Total County Taxes											13,758,519.54
Special District Taxes:											
Improvement District											167,196.00
Local Tax for Municipal Purposes				53,035,188.03							
Minimum Library Tax				1,854,090.32							
Added and Omitted Tax				<u>780,734.71</u>							
Total Local Tax for Municipal Purposes Levied											<u>55,670,013.06</u>
											<u>\$ 160,958,141.43</u>

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
Statement of Revenue Accounts Receivable  
For the Year Ended December 31, 2018

	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Accrued</u> <u>in 2018</u>	<u>Receipts</u>	<u>Animal</u> <u>Control</u> <u>Fund</u>	<u>Trust</u> <u>Other</u> <u>Fund</u>	<u>General</u> <u>Capital</u> <u>Fund</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
Clerk:							
Licenses:							
Alcoholic Beverages		\$ 71,814.00	\$ 71,814.00				
Other		9,150.00	9,150.00				
Fees and Permits Other		49,225.35	49,225.35				
Health Department:							
Licenses		120,640.00	120,640.00				
Other Fees and Permits:							
Registrar of Vital Statistics		91,022.59	91,022.59				
Public Works		160,981.00	160,981.00				
Fire Department		70,603.00	70,603.00				
Planning Board and Board of Adjustment		152,177.50	152,177.50				
Police Department		30,293.45	30,293.45				
Recreation Department		788,432.76	788,432.76				
Other Fines and Costs -- Library		14,769.21	14,769.21				
Municipal Court Fines and Costs	\$ 43,450.04	755,374.09	752,374.22				\$ 46,449.91
Uniform Construction Code Fees		2,495,668.00	2,495,668.00				
Tax Collector:							
Interest and Costs on Taxes		307,192.47	307,192.47				
Shared Service -- Teaneck BOE Vehicle Maintenance		7,690.92	7,690.92				
Interest on Investments:							
Current Fund		42,039.88	42,039.88				
Animal Control Fund		1.51		\$ 1.51			
Trust Other Fund		5,012.52			\$ 5,012.52		
General Capital Fund		21.04				\$ 21.04	
Municipal Court		2.03	2.03				
Parking Meters		4,472.22	4,472.22				
Rental of Township Property		74,708.63	74,708.63				
Energy Receipts Tax		3,379,296.00	3,379,296.00				
Hotel Occupancy Fee (P.L.2003, C.114)		641,689.32	641,689.32				
Reserve for CLSID Downtown Loan Payment		40,000.00	40,000.00				
	<u>\$ 43,450.04</u>	<u>\$ 9,312,277.49</u>	<u>\$ 9,304,242.55</u>	<u>\$ 1.51</u>	<u>\$ 5,012.52</u>	<u>\$ 21.04</u>	<u>\$ 46,449.91</u>

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
Statement of Due to State of New Jersey Veteran's and Senior Citizens' Deductions  
For the Year Ended December 31, 2018

Balance Dec. 31, 2017		\$	0.69
Increased by:			
Receipts	\$ 149,388.35		
Veterans' and Senior Citizens' Deductions			
Disallowed by Tax Collector -- Current Taxes	4,643.15		
Prior Year Veterans' and Senior Citizens' Deductions			
Disallowed by Tax Collector -- Operations	<u>8,611.65</u>		
			<u>162,643.15</u>
			162,643.84
Decreased by:			
2018 Veterans' and Senior Citizens'			
Deductions per Tax Billing	154,250.00		
2018 Veterans' and Senior Citizens'			
Deductions Allowed by Tax Collector	3,000.00		
Prior Year Veterans' and Senior Citizens'			
Deductions Allowed by Tax Collector	<u>1,000.00</u>		
			<u>158,250.00</u>
Balance Dec. 31, 2018		\$	<u><u>4,393.84</u></u>

**CURRENT FUND**  
Statement of Reserve for Encumbrances  
For the Year Ended December 31, 2018

Balance Dec. 31, 2017		\$	1,432,557.20
Increased by:			
Transferred from 2018 Budget Appropriations			<u>1,668,903.93</u>
			3,101,461.13
Decreased by:			
Transferred to Appropriation Reserves			<u>1,432,557.20</u>
Balance Dec. 31, 2018		\$	<u><u>1,668,903.93</u></u>

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
Statement of 2017 Appropriation Reserves  
For the Year Ended December 31, 2018

	Balance Dec. 31, 2017		Balance After Transfers	Disbursed	Balance Lapsed
	Encumbered	Reserved			
<b>OPERATIONS--WITHIN "CAPS"</b>					
<u>General Government:</u>					
Township Manager					
Salaries and Wages		\$ 20,066.32	\$ 20,066.32		\$ 20,066.32
Other Expenses	\$ 12,093.99	3,019.89	15,113.88	\$ 12,929.78	2,184.10
Township Council					
Other Expenses	6,000.00	3,636.00	9,636.00	6,000.00	3,636.00
Township Clerk					
Salaries and Wages		725.56	725.56		725.56
Other Expenses	3,073.90	19,677.51	22,751.41	2,822.95	19,928.46
Human Resources					
Salaries and Wages		793.66	793.66		793.66
Other Expenses	5,520.77	8,101.45	13,622.22	5,120.77	8,501.45
Finance Office					
Salaries and Wages		10,274.96	10,274.96		10,274.96
Other Expenses	5,000.00	3,291.81	8,291.81	7,297.14	994.67
Engineering					
Other Expenses		25,812.24	25,812.24		25,812.24
Purchasing					
Other Expenses	47.44	2,298.52	2,345.96	47.44	2,298.52
Annual Audit					
Other Expenses		30,508.50	30,508.50	30,508.50	
Management Information Systems					
Other Expenses	93,540.52	25,901.41	119,441.93	119,132.10	309.83
Tax Collection Office					
Salaries and Wages		10,986.61	10,986.61		10,986.61
Other Expenses		3,299.39	13,799.39	10,335.00	3,464.39
Assessment of Taxes					
Salaries and Wages		922.34	922.34		922.34
Other Expenses		18,107.07	18,107.07	6,449.54	11,657.53
Legal Services and Costs					
Other Expenses	43,402.85	79,374.17	122,777.02	100,689.29	22,087.73
Municipal Court					
Salaries and Wages		88,098.66	88,098.66		88,098.66
Other Expenses	2,523.19	6,207.87	8,731.06	4,480.93	4,250.13
Insurance					
Other Insurance - Premiums	2,143.92		2,143.92		2,143.92
Employee Group Insurance	527,308.72	279,900.55	807,209.27	527,596.72	279,612.55
Health Benefit Waiver Cost		3,471.66	3,471.66		3,471.66
<u>Public Safety:</u>					
Police					
Salaries and Wages		1,486.32	1,486.32		1,486.32
Other Expenses	48,366.53	28,157.96	76,524.49	69,199.55	7,324.94
Purchase of Police Cars	65,696.70		65,696.70	65,696.70	
School Guards					
Salaries and Wages		15,972.30	15,972.30		15,972.30
Other Expenses		0.54	0.54		0.54
Emergency Management					
Other Expenses	3,124.60	13,431.40	16,556.00	3,334.90	13,221.10
Fire					
Salaries and Wages		42,148.28	42,148.28		42,148.28
Other Expenses	36,941.38	31,584.95	75,026.33	68,275.68	6,750.65
<u>Public Works:</u>					
Department of Public Works					
Salaries and Wages		494.18	494.18	494.18	
Other Expenses	222,340.53	482,285.06	704,625.59	386,316.77	318,308.82
Building and Grounds					
Other Expenses	18,476.82	45,509.46	63,986.28	31,293.82	32,692.46
Maintenance Garage					
Other Expenses	120,779.92	73,806.87	194,586.79	152,410.96	42,175.83
Snow Removal					
Other Expenses	18,634.56	158,095.45	176,730.01	55,615.59	121,114.42

(Continued)

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
Statement of 2017 Appropriation Reserves  
For the Year Ended December 31, 2018

	Balance Dec. 31, 2017		Balance After Transfers	Disbursed	Balance Lapsed
	Encumbered	Reserved			
<b><u>OPERATIONS--WITHIN "CAPS" (CONT'D)</u></b>					
<b><u>Health and Welfare:</u></b>					
Health Department					
Salaries and Wages		\$ 52,070.28	\$ 52,070.28	\$ 28,955.50	\$ 23,114.78
Other Expenses	\$ 13,824.18	46,387.15	60,211.33	23,445.31	36,766.02
<b><u>Parks and Recreation:</u></b>					
Recreation Department					
Salaries and Wages		35,572.07	35,572.07	21,730.36	13,841.71
Other Expenses	40,144.27	14,032.93	64,177.20	53,152.84	11,024.36
<b><u>Uniform Construction Code:</u></b>					
Construction Code Officials					
Salaries and Wages		160.40	160.40		160.40
Other Expenses	369.63	37,261.41	37,631.04	31,136.91	6,494.13
<b><u>Unclassified:</u></b>					
Postage	5,021.37	20,090.39	25,111.76	5,021.37	20,090.39
Central Supply	7,692.69	15,231.90	22,924.59	11,492.57	11,432.02
Employee Allowances	188.33	7,673.91	7,862.24	188.33	7,673.91
Advertising	370.00	463.60	3,333.60	3,272.04	61.56
Utilities:					
Gasoline & Diesel	20,857.91	124,030.98	93,388.89	52,892.30	40,496.59
Electricity, Gas, and Street Lighting	4,225.73	245,497.19	269,722.92	130,175.32	139,547.60
Fire Hydrant Service & Water	41,095.79	3,234.03	44,329.82	43,402.34	927.48
Telephone and Telegraph	8,835.61	1,557.15	12,392.76	10,938.34	1,454.42
Heating Oil	2,624.49	14,112.95	16,737.44	2,624.49	14,112.95
Contingent	1,677.87	15,206.32	16,884.19		16,884.19
<b>Total Operations --within "CAPS"</b>	<b>1,381,944.21</b>	<b>2,170,031.58</b>	<b>3,551,975.79</b>	<b>2,084,476.33</b>	<b>1,467,499.46</b>
<b><u>DEFERRED CHARGES AND STATUTORY EXPENDITURES --MUNICIPAL--WITHIN "CAPS"</u></b>					
Statutory Expenditures:					
Contribution to:					
Social Security System (O.A.S.I.)		2,860.64	2,860.64		2,860.64
Consolidated Police and Fireman's Pension Fund		450.49	450.49		450.49
Defined Contribution Retirement Program		467.50	467.50		467.50
	-	3,778.63	3,778.63	-	3,778.63
<b><u>OPERATIONS--EXCLUDED FROM "CAPS"</u></b>					
Reserve for Tax Appeals		234,013.25	234,013.25		234,013.25
Maintenance of Free Public Library					
Salaries and Wages		139,312.93	139,312.93		139,312.93
Other Expenses	48,771.83	1,372.92	50,144.75	50,136.38	8.37
Public and Private Programs Offset by Revenues:					
Matching Funds for Grants		15,000.00	15,000.00		15,000.00
<b><u>Shared Municipal Service Agreements</u></b>					
Teaneck Board of Ed - Vehicle Maintenance	1,841.16	7,987.40	9,828.56		9,828.56
<b>Total Operations Excluded from "CAPS"</b>	<b>50,612.99</b>	<b>397,686.50</b>	<b>448,299.49</b>	<b>50,136.38</b>	<b>398,163.11</b>
Capital Improvements Excluded from "CAPS"					
Sewer Improvements	-	50,000.00	50,000.00	-	50,000.00
<b>Total Appropriations</b>	<b>\$ 1,432,557.20</b>	<b>\$ 2,621,496.71</b>	<b>\$ 4,054,053.91</b>	<b>\$ 2,134,612.71</b>	<b>\$ 1,919,441.20</b>

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
Statement of Tax Overpayments  
For the Year Ended December 31, 2018

---

Balance Dec. 31, 2017		\$ 998,264.18
Increased by:		
Collections		<u>627,682.18</u>
		1,625,946.36
Decreased by:		
Refunds	\$ 77,411.94	
Application to Taxes Receivable	<u>19,101.96</u>	
		<u>96,513.90</u>
Balance Dec. 31, 2018		<u><u>\$ 1,529,432.46</u></u>

## Exhibit SA-10

**CURRENT FUND**  
Statement of Prepaid Taxes  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017 (2018 Taxes)		\$ 14,804,806.35
Increased by:		
Collections --2019 Taxes		<u>978,364.09</u>
		15,783,170.44
Decreased by:		
Application to -- 2018 Taxes		<u>14,804,806.35</u>
Balance Dec. 31, 2018 (2019 Taxes)		<u><u>\$ 978,364.09</u></u>



**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
 County Taxes Payable  
 For the Year Ended December 31, 2018

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Levy:		
General	\$	13,125,294.98
Open Space		<u>560,064.14</u>
		\$ 13,685,359.12
Decreased by:		
Payments		<u>\$ 13,685,359.12</u>

**CURRENT FUND**  
 Statement of Due County For Added and Omitted Taxes  
 For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 54,547.21
Increased by:		
County Share of Added Omitted Taxes		<u>73,160.42</u>
		127,707.63
Decreased by:		
Payments		<u>54,547.21</u>
Balance Dec. 31, 2018		<u>\$ 73,160.42</u>

**CURRENT FUND**  
 Statement of Sewer Rents Receivable  
 For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 32,622.35
Increased by:		
Billings		<u>601,972.94</u>
		634,595.29
Decreased by:		
Receipts		<u>370,288.25</u>
Balance Dec. 31, 2018		<u>\$ 264,307.04</u>

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
 Statement of Local District School Tax  
 For the Year Ended December 31, 2018

---

Balance Dec. 31, 2017		\$ 9,761,919.60
Increased by:		
Levy -- Calander Year 2018		<u>90,855,713.00</u>
		100,617,632.60
Decreased by:		
Payments		<u>88,655,985.00</u>
Balance Dec. 31, 2018		<u><u>\$ 11,961,647.60</u></u>

**CURRENT FUND**  
 Statement of Special District Taxes Payable  
 For the Year Ended December 31, 2018

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Levy -- Special Improvement District General		\$ 167,196.00
Decreased by:		
Payments		<u><u>\$ 167,196.00</u></u>

**CURRENT FUND**  
 Statement of Open Space Taxes Payable  
 For the Year Ended December 31, 2018

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Levy Open Space:			
General		\$ 504,000.00	
Added and Omitted		<u>2,699.83</u>	
			\$ 506,699.83
Decreased by:			
Payments			<u><u>\$ 506,699.83</u></u>

**TOWNSHIP OF TEANECK**  
**CURRENT FUND**  
Statement of Deferred Charges  
N.J.S.40A:4-55 -- Special Emergency -- Revaluation and Real Property  
For the Year Ended December 31, 2018

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<u>Date Authorized</u>	<u>Purpose</u>	<u>Net Amount Authorized</u>	<u>1/5 of Net Amount Authorized</u>	<u>Balance Dec. 31, 2017</u>	<u>Added in 2018</u>	<u>Raised in 2018 Budget</u>	<u>Balance Dec. 31, 2018</u>
8-20-13	Revaluation of Real Property	\$ 712,470.00	\$ 142,494.00	<u>\$ 142,494.00</u>	<u>-</u>	<u>\$ 142,494.00</u>	<u>-</u>

**TOWNSHIP OF TEANECK**  
CURRENT FUND  
Statement of Tax Title Liens Receivable  
For the Year Ended December 31, 2018

---

Balance Dec. 31, 2017	\$ 7,859.79
Increased by:	
Transferred from Taxes Receivable	<u>844.02</u>
Balance Dec. 31, 2018	<u><u>\$ 8,703.81</u></u>

CURRENT FUND  
Statement of Accounts Payable  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 1,480.00
Decreased by:	
Disbursements	<u><u>\$ 1,480.00</u></u>

**TOWNSHIP OF TEANECK**  
**FEDERAL AND STATE GRANT FUND**  
 Statement of Federal and State Grants Receivable  
 For the Year Ended December 31, 2018

Program:	Balance <u>Dec. 31, 2017</u>	<u>Accrued</u>	<u>Received</u>	Balance <u>Dec. 31, 2018</u>
<b>Federal Grants:</b>				
Drive Sober or Get Pulled Over		\$ 5,500.00	\$ 5,500.00	
Click it or Ticket Grant		5,500.00	5,500.00	
Distracted Driving Grant		6,600.00	6,600.00	
Non-Motorized Safety Grant		14,860.00	14,860.00	
Total Federal Grants	-	32,460.00	32,460.00	-
<b>State Grants:</b>				
Municipal Alliance on Alcohol and Drug Abuse:				
Teaneck Against Substance Abuse	\$ 1,080.53	15,279.00	10,377.53	\$ 5,982.00
Clean Communities Grant		65,581.35	65,581.35	
NJ Environmental Commission Grant		1,500.00	1,054.00	446.00
Community Resources Garden Grant		42,500.00	42,500.00	
Garden to Nature Grant		4,500.00	4,500.00	
Total State Grants	1,080.53	129,360.35	124,012.88	6,428.00
	\$ 1,080.53	\$ 161,820.35	\$ 156,472.88	\$ 6,428.00

**TOWNSHIP OF TEANECK**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Reserve for Federal and State Grants Unappropriated  
For the Year Ended December 31, 2018

	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Grants</u> <u>Receivable</u>	<u>Realized as</u> <u>Miscellaneous</u> <u>Revenue</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
Program:				
Federal Grants:				
Drive Sober or Get Pulled Over		\$ 5,500.00		\$ 5,500.00
Click it or Ticket Grant	\$ 5,500.00	5,500.00	\$ 5,500.00	5,500.00
Distracted Driving Grant	5,500.00	6,600.00	5,500.00	6,600.00
Non-Motorized Safety Grant		14,860.00		14,860.00
	<u>11,000.00</u>	<u>32,460.00</u>	<u>11,000.00</u>	<u>32,460.00</u>
Total--Federal Grants	<u>11,000.00</u>	<u>32,460.00</u>	<u>11,000.00</u>	<u>32,460.00</u>
State Grants:				
Drunk Driving Enforcement Fund	5,712.05		5,712.05	
Pedestrian Safety & Education Grant	11,200.00		11,200.00	
Body Armor Replacement	8,052.44		8,052.44	
Municipal Alliance on Alcohol and Drug Abuse:				
Teaneck Against Substance Abuse		15,279.00	15,279.00	
Recycling Tonnage Grant	89,002.60		89,002.60	
Clean Communities Grant	68,537.24	65,581.35	134,118.59	
Alcohol Education and Rehabilitation Grant	579.06		579.06	
NJ Environmental Commission Grant	1,000.00	1,500.00	2,500.00	
Community Resources Garden Grant	42,500.00	42,500.00	85,000.00	
Library Expansion Grant	38,570.00			38,570.00
Stigma Free Alliance	1,860.00		1,860.00	
Garden to Nature Grant		4,500.00		4,500.00
	<u>267,013.39</u>	<u>129,360.35</u>	<u>353,303.74</u>	<u>43,070.00</u>
Total--State Grants	<u>267,013.39</u>	<u>129,360.35</u>	<u>353,303.74</u>	<u>43,070.00</u>
Total--All Grants	<u>\$ 278,013.39</u>	<u>\$ 161,820.35</u>	<u>\$ 364,303.74</u>	<u>\$ 75,530.00</u>

**TOWNSHIP OF TEANECK**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Reserve for Federal and State Grants Appropriated  
For the Year Ended December 31, 2018

Program:	Balance Dec. 31, 2017	Transferred from 2018 Budget Appropriation	Decreased	Balance Dec. 31, 2018
<b>Federal Grants:</b>				
NJ Emergency Management Assistance	\$ 20,000.00			\$ 20,000.00
FEMA - Assistance to Firefighters	41,856.82			41,856.82
FEMA - Assistance to Firefighters Match	9,895.00			9,895.00
Emergency Management Grant	5,000.00			5,000.00
COPS in Shops	2,982.40			2,982.40
Drive Sober or Get Pulled Over	9,800.00			9,800.00
Click it or Ticket Grant	9,000.00	\$ 5,500.00		14,500.00
Distracted Driving Grant		5,500.00		5,500.00
<b>Total--Federal Grants</b>	<b>98,534.22</b>	<b>11,000.00</b>	<b>-</b>	<b>109,534.22</b>
<b>State Grants:</b>				
Drunk Driving Enforcement Fund	21,113.19	5,712.05		26,825.24
Pedestrian Safety & Education Grant	17,800.00	11,200.00	\$ 1,000.00	28,000.00
Body Armor Replacement		8,052.44	8,052.44	
Green Communities Grant	1,199.48			1,199.48
Municipal Alliance on Alcohol and Drug Abuse:				
Teaneck Against Substance Abuse	5,961.65	15,279.00	13,157.25	8,083.40
Recycling Tonnage Grant	158,068.30	89,002.60		247,070.90
Clean Communities Grant	151,236.54	134,118.59	2,637.00	282,718.13
Alcohol Education and Rehabilitation Grant	1,967.27	579.06		2,546.33
NJ Environmental Commission		2,500.00		2,500.00
Community Resources Garden Grant		85,000.00	77,500.00	7,500.00
Stigma Free Alliance Grant		1,860.00		1,860.00
<b>Total--State Grants</b>	<b>357,346.43</b>	<b>353,303.74</b>	<b>102,346.69</b>	<b>608,303.48</b>
<b>Total--All Grants</b>	<b>\$ 455,880.65</b>	<b>\$ 364,303.74</b>	<b>\$ 102,346.69</b>	<b>\$ 717,837.70</b>
Disbursed			\$ 92,256.25	
Encumbered			10,090.44	
			<u>\$ 102,346.69</u>	

**SUPPLEMENTAL EXHIBITS**

**TRUST FUND**



**TOWNSHIP OF TEANECK**  
**TRUST FUND**  
Statement of Trust Cash  
PER N.J.S.40A:5-5--TREASURER  
For the Year Ended December 31, 2018

	<u>Animal Control</u>	<u>Municipal Open Space</u>	<u>Other</u>
Balance Dec. 31, 2017	\$ 20,025.84	\$ 1,213,042.96	\$ 1,356,753.34
Increased by Receipts:			
Reserve for Animal Control Expenditures	\$ 15,382.40		
Due State of New Jersey	2,055.60		
Police Outside Services Receivable		\$ 335,250.91	
Reserve for Premiums Received at Tax Sale		1,999,400.00	
Reserve for Tax Title Lien Redemptions		2,262,419.35	
Reserve for Police Outside Services		737,955.73	
Reserve for Street Opening and Other Deposits		421,172.81	
Reserve for POAA		5,067.00	
Reserve for Dedicated Fire Penalties		975.00	
Reserve for Elevator Inspections		47,419.00	
Reserve for Storm Recovery		22,340.00	
Reserve for Accumulated Absences		205,085.31	
Reserve for Recycling		22,247.64	
Reserve for Gifts and Donations		56,833.18	
Reserve for Zoning Escrow Deposits		79,220.52	
Reserve for Forfeited Property - Special Law Enforcement		426,392.26	
Reserve for Cedar Lane Special Improvement District		175,663.82	
Reserve for Self Insurance (Commission)		505,490.74	
Reserve for Workers Compensation		1,241,126.54	
Reserve for Unemployment Compensation		55,153.88	
Reserve for COAH Fees		1,323,643.89	
Reserve for Green Acres		24,000.00	
Payroll Deductions Payable		15,657,544.36	
Net Payroll		22,120,612.29	
Due Current Fund	3,362.51	5,012.52	
Due General Capital Fund		1,853,053.88	
Contra		7,000,956.84	
2018 Budget Revenue		\$ 506,699.83	
Non-Budget Revenue		6,112.51	
	20,800.51	512,812.34	56,584,037.47
	40,826.35	1,725,855.30	57,940,790.81

(Continued)

**TOWNSHIP OF TEANECK**  
**TRUST FUND**  
Statement of Trust Cash  
PER N.J.S.40A:5-5--TREASURER  
For the Year Ended December 31, 2018

	<u>Animal Control</u>	<u>Municipal Open Space</u>	<u>Other</u>
Balance Brought Forward	\$ 40,826.35	\$ 1,725,855.30	\$ 57,940,790.81
Decreased by Disbursements:			
Due to State of New Jersey	\$ 2,049.00		
Reserve for Premiums Received at Tax Sale			\$ 1,960,200.00
Reserve for Tax Title Lien Redemptions			2,182,911.76
Reserve for Police Outside Services			1,154,216.21
Reserve for Street Opening and Other Deposits			147,937.94
Reserve for POAA			3,620.39
Reserve for Dedicated Fire Penalties			705.00
Reserve for Elevator Inspections			39,288.00
Reserve for Storm Recovery			68,405.70
Reserve for Recycling			51,821.56
Reserve for Gifts and Donations			27,869.06
Reserve for Zoning Escrow Deposits			76,995.84
Reserve for Forfeited Property - Special Law Enforcement			11,379.98
Reserve for Cedar Lane Special Improvement District			167,884.66
Reserve for Self Insurance (Commission)			526,622.03
Reserve for Workers Compensation			1,217,123.18
Reserve for Unemployment Compensation			71,903.16
Reserve for Green Acres			26,925.50
Reserve for Encumbrances		\$ 3,915.00	
Contracts Payable		37,457.89	
Payroll Deductions Payable			15,672,004.23
Net Payroll			22,120,612.29
Expenditures Under R.S. 4:19-15.11	18,750.00		
Due Current Fund		413,216.75	2,335,873.25
Contra			7,000,956.84
2018 Budget Appropriations		52,110.19	
	<u>20,799.00</u>	<u>506,699.83</u>	<u>54,865,256.58</u>
Balance Dec. 31, 2018	<u>\$ 20,027.35</u>	<u>\$ 1,219,155.47</u>	<u>\$ 3,075,534.23</u>

**TOWNSHIP OF TEANECK**  
**ANIMAL CONTROL TRUST FUND**  
 Statement of Reserve For Animal Control Fund Expenditures  
 For the Year Ended December 31, 2018

Balance Dec. 31, 2017		\$ 36,632.24
Increased by:		
Collections:		
Dog License Fees	\$ 12,586.40	
Cat License Fees	<u>2,796.00</u>	
		<u>15,382.40</u>
		52,014.64
Decreased by:		
Expenditures Under R.S.4:19- 15.11:		
Disbursements	18,750.00	
Reserve for Encumbrances	<u>3,750.00</u>	
		<u>22,500.00</u>
Balance Dec. 31, 2018		<u><u>\$ 29,514.64</u></u>

<u>License Fees Collected</u>	<u>Amount</u>
<u>Year</u>	
2017	\$ 18,450.20
2016	<u>20,771.00</u>
	<u><u>\$ 39,221.20</u></u>

**ANIMAL CONTROL TRUST FUND**  
 Statement of Due to State of New Jersey  
 For the Year Ended December 31, 2018

Balance Dec. 31, 2017		\$ 4.80
Increased by:		
Receipts		<u>2,055.60</u>
		2,060.40
Increased by:		
Disbursements		<u>2,049.00</u>
Balance Dec. 31, 2018		<u><u>\$ 11.40</u></u>

**TOWNSHIP OF TEANECK**  
**TRUST FUND**  
 Statement of Due from Current Fund  
 For the Year Ended December 31, 2018

	<u>Animal Control Trust Fund</u>	<u>Trust Other Fund</u>	<u>Municipal Open Space Trust Fund</u>
Balance Dec. 31, 2017	\$ 16,611.20	\$ 804,169.93	\$ 156,545.88
Increased by:			
Disbursements:			
Interfund Loans Advanced	-	2,335,873.25	413,216.75
	<u>16,611.20</u>	<u>3,140,043.18</u>	<u>569,762.63</u>
Decreased by:			
Receipts:			
Interest Earned on Investments	1.51	5,012.52	
Interfund Loans Returned	3,361.00		
	<u>3,362.51</u>	<u>5,012.52</u>	<u>-</u>
Balance Dec. 31, 2018	<u>\$ 13,248.69</u>	<u>\$ 3,135,030.66</u>	<u>\$ 569,762.63</u>

**TOWNSHIP OF TEANECK**  
**TRUST -- OTHER FUND**  
Statement of Trust Other Reserves  
For the Year Ended December 31, 2018

<u>Reserve</u>	Balance Dec. 31, 2017	Increased		Decreased		Balance Dec. 31, 2018	
		<u>Receipts</u>	<u>Police Outside Services Receivable</u>	<u>Reserve for Encumbrances</u>	<u>Disbursements</u>		<u>Reserve for Encumbrances</u>
Reserve for Premiums Received at Tax Sale	\$ 1,133,100.00	\$ 1,999,400.00		\$ 12,300.00	\$ 1,960,200.00	\$ 9,000.00	\$ 1,175,600.00
Reserve for Tax Title Lien Redemptions	30,503.72	2,262,419.35		3,330.15	2,182,911.76	22,679.65	90,661.81
Reserve for Bail Void Checks (Unclaimed Bail)	4,494.50						4,494.50
Reserve for Police Outside Services	125,724.14	737,955.73	\$ 475,961.28		1,154,216.21		185,424.94
Reserve for Street Opening and Other Deposits	978,048.89	421,172.81		3,114.50	147,937.94		1,254,398.26
Reserve for POAA	34,519.90	5,067.00		1,268.00	3,620.39		37,234.51
Reserve for Dedicated Fire Penalties	16,969.64	975.00			705.00		17,239.64
Reserve for Elevator Inspections	12,464.00	47,419.00			39,288.00		20,595.00
Reserve for Storm Recovery	404,154.08	22,340.00		9,700.00	68,405.70	13,975.00	353,813.38
Reserve for Donations Historical Burial Grounds	25,844.00						25,844.00
Reserve for Accumulated Absences	450.77	205,085.31					205,536.08
Reserve for Recycling	260,715.20	22,247.64		8,271.16	51,821.56	29,182.00	210,230.44
Reserve for Gifts and Donations	143,607.44	56,833.18		17,729.85	27,869.06	13,141.80	177,159.61
Reserve for Zoning Escrow Deposits	80,347.11	79,220.52		19,253.68	76,995.84	6,179.34	95,646.13
Reserve for Forfeited Property - Special Law Enforcement	330,252.07	426,392.26		5,761.73	11,379.98	7,400.86	743,625.22
Reserve for Cedar Lane Special Improvement District	122,129.04	175,663.82			167,884.66	6,972.00	122,936.20
Reserve for Self Insurance (Commission)	1,785.19	505,490.74		27,548.66	526,622.03		8,202.56
Reserve for Workers Compensation	237.53	1,241,126.54		9,695.31	1,217,123.18		33,936.20
Reserve for Unemployment Compensation	24,971.64	55,153.88			71,903.16		8,222.36
Reserve for Affordable Housing (HYATT)	302,182.25						302,182.25
Reserve for COAH Fees	71,059.23	1,323,643.89					1,394,703.12
Reserve for Bid Deposits	500.00						500.00
Reserve for Green Acres	91.50	24,000.00		2,834.00	26,925.50		
Reserve for Encumbrances	120,807.04			(120,807.04)		(108,530.65)	108,530.65
Payroll Deductions Payable	338,087.23	15,657,544.36			15,672,004.23		323,627.36
Net Payroll		22,120,612.29			22,120,612.29		
	<u>\$ 4,563,046.11</u>	<u>\$ 47,389,763.32</u>	<u>\$ 475,961.28</u>	<u>-</u>	<u>\$ 45,528,426.49</u>	<u>-</u>	<u>\$ 6,900,344.22</u>

**SUPPLEMENTAL EXHIBITS**

**GENERAL CAPITAL FUND**

**TOWNSHIP OF TEANECK**  
**GENERAL CAPITAL FUND**  
Statement of General Capital Cash  
PER N.J.S.40A:5-5--TREASURER  
For the Year Ended December 31, 2018

Balance Dec. 31, 2017		\$	207,089.67
Increased by Receipts:			
Due Current Fund	\$		21.04
Due Open Space Trust Fund		25,000.00	
Grants Receivable		193,875.00	
Reserve for Payment of Debt		902.00	
Bond Anticipation Notes		6,601,228.00	
Fund Balance		168,665.00	
Current Fund Budget Appropriation:			
Capital Improvement Fund		<u>213,161.00</u>	
			<u>7,202,852.04</u>
			7,409,941.71
Decreased by Disbursements:			
Due Trust Other Fund		1,853,053.88	
Improvement Authorizations		1,096,420.73	
Reserve for Encumbrances		388,454.94	
Contracts Payable		2,982,499.45	
Realized as Current Fund Miscellaneous Revenue:			
Capital Fund Balance		62,000.00	
Reserve for Payment of Debt		<u>739,000.00</u>	
			<u>7,121,429.00</u>
Balance Dec. 31, 2018		\$	<u><u>288,512.71</u></u>

**TOWNSHIP OF TEANECK**  
**GENERAL CAPITAL FUND**  
 Analysis of General Capital Cash  
 For the Year Ended December 31, 2018

	Balance (Deficit) Dec. 31, 2017	Receipts			Disbursements			Balance (Deficit) Dec. 31, 2018
		Budget Appropriations	Bond Anticipation Notes	Miscellaneous	Improvement Authorizations	Miscellaneous	Transfers From To	
Fund Balance	\$ 62,690.03			\$ 168,665.00		\$ 62,000.00		\$ 169,355.03
Capital Improvement Fund	198,512.07	\$ 213,161.00					\$ 380,673.00	31,000.07
Improvement Authorizations:								
2002-3706 Cedar Lane Streetscape Project	10,391.00							10,391.00
2007-4027 HVAC Upgrades for Library & Municipal Building	799.90							799.90
2008-4074 Various Capital Improvements	3,545.48							3,545.48
2009-4138 Pool, Courts, Field Upgrades Various Parks	12,280.00				\$ 7,567.76		3,653.38	1,058.86
2011-4215 Install Fencing at Votee Park	94,066.62				303.51			93,763.11
2011-4217 Improvement to GlenPointe Sanitary Sewer Pump Station	216,566.62				19,487.49		197,079.13	
2011-4219 Sagemore Park Fencing and Trail Paving	1,322.00							1,322.00
2011-4222 Renovation of Old Police Headquarters Building					303.51		\$ 511.00	207.49
2011-4223 Various Public Improvements	261,000.00				47,894.88		205,957.13	7,147.99
2011-4235 Acquisition of Radio Communication Upgrade Equipment	106,342.58				1,051.20			105,291.38
2011-4236 Acquisition of Fire Dept. Vehicles & Equipment	12,148.26				303.51			11,844.75
2011-4238 2011 Road Resurf. & Sidewalk & curb Improvements Program	10,905.68				607.02			10,298.66
2011-4240 Resurfacing of Various Municipal Parking Lots	2,579.11				303.52			2,275.59
2011-4242 Acquisition of Sign Making Equipment for DPW	4.81							4.81
2011-4253 Open Space Park Projects	9,988.59							9,988.59
2012-4267 2012 Road & Municipal Parking Lot Resurfacing Program	265,604.83				607.04			264,997.79
2012-4270/2013-22 Acquisition of Emergency Generators	964.01							964.01
2012-4272 Installation of Library Roof Drainage System	25,000.00							25,000.00
2012-4273 Stormwater Drainage Improv. Tokoloka & Dearborn	9,102.59				303.52			8,799.07
2013-03 Votee Park - Turf Field	(453,497.06)				1,989.03			85.59
2013-06 Police and Fire Equipment	2,465.45				303.52			2,161.93
2013-16 ADA Bathrooms - Belle	20,125.00							20,125.00
2014-25 2014 Road Improvements	(882,710.83)		\$ 900,000.00		303.52			16,985.65
2014-26 Stormwater Drainage Improvements	(950,000.00)		950,000.00					
2014-28 Emergency Services Equipment	(182,913.55)		285,000.00				90,000.00	12,086.45
2014-29 DPW Vehicles and Equipment	(456,000.00)		456,000.00					
2014-46 Acquisition of Equipment	38,899.85							38,899.85
2015-23 Various Public Improvements and Acquisition of Equipment	(208,777.86)				975.00			125.00
2015-26 Purchase of Fire Equipment	1,603.36							(209,627.86)
2015-44 Various Public Improvements and Acquisition of IT Equipment	(1,077,176.89)						299,981.36	1,603.36
2016-16 Improvements to Votee Park and Acquisition of Equipment	540,922.38							(1,377,158.25)
2016-18 Various Public Improvements and Acquisition of Equipment	(826,327.82)				843,549.98		272,795.91	540,922.38
2017-10 Various Public Improvements and Acquisition of IT Equipment	(4,349,560.00)		4,010,228.00		170,566.72		2,978,203.72	(1,942,673.71)
2018-24.1 Glenpointe Sanitary Sewer Pump Station Improvements							219,636.51	(3,488,102.44)
2018-24.2 Acquisition of Fire Equipment								12,800.00
2018-24.3 Public Works Facility Preliminary Expenses							5,500.00	47,620.00
2018-24.4 2018 Road Improvements							25,700.00	14,300.00
2018-24.5 Various Improvements to Sanitary Sewer System								8,800.00
2018-24.6 Teaneck Road Streetscape Engineering							125,000.00	255,615.00
2018-24.7 Acquisition and Installation of Parking Meters								21,430.00
2018-24.8 Improvements to Various Township Buildings							22,135.00	5,960.00
2018-24.9 Votee Park Field House Professional Services								1,905.00
2018-24.10 Digitization of Township Records								145,960.00
2018-24.11 Installation of Historic Site Markers								123,825.00
2018-24.12 Fueling Island Improvements								9,530.00
Due from New Jersey Department of Transportation	(112,875.00)			112,875.00			165,627.00	710.00
Due from Community Development Block Grant	(81,000.00)			81,000.00				25,000.00
Reserve for Payment of Debt	835,627.80			902.00				4,770.00
Reserve for Encumbrances	453,325.90							
Contracts Payable	4,524,272.83							739,000.00
Due Current Fund				21.04				388,454.94
Due Trust Other Fund	2,066,871.93							2,982,499.45
Due Open Space Trust Fund								1,853,053.88
				25,000.00			25,000.00	
	<u>\$ 207,089.67</u>	<u>\$ 213,161.00</u>	<u>\$ 6,601,228.00</u>	<u>\$ 388,463.04</u>	<u>\$ 1,096,420.73</u>	<u>\$ 6,025,008.27</u>	<u>\$ 5,017,663.73</u>	<u>\$ 5,017,663.73</u>
								<u>\$ 288,512.71</u>



**TOWNSHIP OF TEANECK**  
**GENERAL CAPITAL FUND**  
 Statement of Grant Receivables  
 For the Year Ended December 31, 2018

<u>Ordinance Number</u>	<u>Description</u>	<u>Balance Dec. 31, 2017</u>	<u>Increased by Awards</u>	<u>Decreased by Receipts</u>	<u>Balance Dec. 31, 2018</u>
<u>New Jersey State Road Aid Grants</u>					
2014-25	Queen Anne Road (W Englewood to W Tryon)	\$ 37,250.00		\$ 37,250.00	
2016-18	Various Public Improvements and Acquisition of Equipment	75,625.00		75,625.00	
2018-24.4	2018 Road Improvements		\$ 165,627.00		\$ 165,627.00
		<u>112,875.00</u>	<u>165,627.00</u>	<u>112,875.00</u>	<u>165,627.00</u>
<u>Community Development Block Grants</u>					
2016-18	Various Public Improvements and Acquisition of Equipment	81,000.00	-	81,000.00	-
		<u>\$ 193,875.00</u>	<u>\$ 165,627.00</u>	<u>\$ 193,875.00</u>	<u>\$ 165,627.00</u>

**GENERAL CAPITAL FUND**  
 Statement of Deferred Charges to Future Taxation--Funded  
 For the Year Ended December 31, 2018

Balance Dec. 31, 2017	\$ 14,566,533.84
Decreased by:	
2018 Budget Appropriations:	
Serial Bonds	\$ 900,000.00
Capital Leases	86,012.21
Downtown Business Improvement Loan	40,000.00
Green Acres Loan	<u>5,623.63</u>
	<u>1,031,635.84</u>
Balance Dec. 31, 2018	<u>\$ 13,534,898.00</u>

**TOWNSHIP OF TEANECK**  
**GENERAL CAPITAL FUND**  
 Statement of Deferred Charges to Future Taxation--Unfunded  
 For the Year Ended December 31, 2018

Ordinance Number	Improvement Description	Balance Dec. 31, 2017	2018 Authorizations	Funded by Budget Appropriation	Balance Dec. 31, 2018	Analysis of Balance Dec. 31, 2018		
						Bond Anticipation Notes	Expenditures	Unexpended Improvement Authorizations
2007-4027	HVAC Upgrades for Library & Municipal Building	\$ 33,351.76			\$ 33,351.76			\$ 33,351.76
2009-4128	Refunding Bond Ordinance - Emergency Judgments	2,475,000.00		\$ 825,000.00	1,650,000.00	\$ 1,650,000.00		
2010-4204	Acquisition of DPW Trucks and Equipment	483,000.00		36,956.00	446,044.00	446,044.00		
2011-4215	Install Fencing at Votee Park	86,000.00		3,129.00	82,871.00	82,871.00		
2011-4217	Improvement to GlenPointe Sanitary Sewer Pump Station	202,000.00		2,646.00	199,354.00	199,354.00		
2011-4222	Renovation of Old Police Headquarters Building	1,641,000.00		58,805.00	1,582,195.00	1,582,195.00		
2011-4223	Various Public Improvements	261,000.00		13,096.00	247,904.00	247,904.00		
2011-4235	Acquisition of Radio Communication Upgrade Equipment	189,000.00		10,688.00	178,312.00	178,312.00		
2011-4236	Acquisition of Fire Dept. Vehicles & Equipment	110,000.00		14,250.00	95,750.00	95,750.00		
2011-4238	2011 Road Resurf. & Sidewalk & Curb Improvements Program	990,000.00		55,000.00	935,000.00	935,000.00		
2011-4239	Stormwater Drainage Improvements - Various	83,000.00		1,131.00	81,869.00	81,869.00		
2011-4240	Resurfacing of Various Municipal Parking Lots	283,000.00		16,350.00	266,650.00	266,650.00		
2012-4267	2012 Road & Municipal Parking Lot Resurfacing Program	1,780,000.00		99,350.00	1,680,650.00	1,680,650.00		
2012-4270/2013-22	Acquisition of Emergency Generators	636,871.00		22,902.00	613,969.00	613,969.00		871.00
2012-4273	Stormwater Drainage Impr. Tokoloka & Dearborn	167,000.00		2,164.00	164,836.00	164,836.00		
2013-03	Votee Park - Turf Field	1,174,800.28			1,174,800.28		\$ 455,400.50	719,399.78
2013-06	Police and Fire Equipment	719,000.00		92,129.00	626,871.00	626,871.00		
2014-25	2014 Road Improvements	1,900,000.00		52,632.00	1,847,368.00	1,847,368.00		
2014-26	Stormwater Drainage Improvements	950,000.00			950,000.00	950,000.00		
2014-28	Emergency Services Equipment	285,000.00			285,000.00	285,000.00		
2014-29	DPW Vehicles and Equipment	456,000.00			456,000.00	456,000.00		
2015-23	Various Public Improvements and Acquisition of Equipment	395,200.00			395,200.00		209,627.86	185,572.14
2015-44	Various Public Improvements and Acquisition of IT Equipment	1,511,450.00			1,511,450.00		1,377,158.25	134,291.75
2016-18	Various Public Improvements and Acquisition of Equipment	2,587,800.00			2,587,800.00		1,942,673.71	645,126.29
2017-10	Various Public Improvements and Acquisition of IT Equipment	9,075,000.00			9,075,000.00	4,010,228.00	3,488,102.44	1,576,669.56
2018-24.1	Glenpointe Sanitary Sewer Pump Station Improvements		\$ 254,200.00		254,200.00		206,836.51	47,363.49
2018-24.2	Acquisition of Fire Equipment		952,380.00		952,380.00			952,380.00
2018-24.3	Public Works Facility Preliminary Expenses		285,700.00		285,700.00			285,700.00
2018-24.4	2018 Road Improvements		2,313,685.00		2,313,685.00			2,313,685.00
2018-24.5	Various Improvements to Sanitary Sewer System		428,570.00		428,570.00			428,570.00
2018-24.6	Teaneck Road Streetscape Engineering		119,040.00		119,040.00		119,040.00	
2018-24.7	Acquisition and Installation of Parking Meters		38,095.00		38,095.00			38,095.00
2018-24.8	Improvements to Various Township Buildings		2,919,040.00		2,919,040.00			2,919,040.00
2018-24.9	Votee Park Field House Professional Services		190,470.00		190,470.00			190,470.00
2018-24.10	Digitization of Township Records		9,290.00		9,290.00			9,290.00
2018-24.12	Fueling Island Improvements		95,230.00		95,230.00			95,230.00
		<u>\$ 28,474,473.04</u>	<u>\$ 7,605,700.00</u>	<u>\$ 1,306,228.00</u>	<u>\$ 34,773,945.04</u>	<u>\$ 16,400,000.00</u>	<u>\$ 7,798,839.27</u>	<u>\$ 10,575,105.77</u>

Improvement Authorizations Unfunded \$ 11,104,166.53

Less Unexpended Proceeds of Bond Anticipation Notes:

Ordinance Number:

2011-4215	\$ 86,000.00
2011-4222	207.49
2011-4223	7,147.99
2011-4235	105,291.38
2011-4236	11,844.75
2011-4238	10,298.66
2011-4240	2,275.59
2012-4267	264,997.79
2012-4270/22-2013	964.01
2012-4273	8,799.07
2013-06	2,161.93
2014-25	16,985.65
2014-28	12,086.45

529,060.76

\$ 10,575,105.77



**TOWNSHIP OF TEANECK**  
**GENERAL CAPITAL FUND**  
 Statement of Capital Improvement Fund  
 For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 198,512.07
Increased by:		
Receipts -- 2018 Budget Appropriation		<u>213,161.00</u>
		411,673.07
Decreased by:		
Appropriation to Finance Improvement Authorizations		<u>380,673.00</u>
Balance Dec. 31, 2018		<u><u>\$ 31,000.07</u></u>

## Exhibit SC-8

**GENERAL CAPITAL FUND**  
 Statement of Reserve for Encumbrances  
 For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 453,325.90
Increased by:		
Charges to Improvement Authorizations		<u>79,277.01</u>
		532,602.9
Decreased by:		
Disbursements	\$ 388,454.94	
Canceled to Improvement Authorizations	<u>721.59</u>	
		<u>389,176.53</u>
Balance Dec. 31, 2018		<u><u>\$ 143,426.38</u></u>

## Exhibit SC-9

**GENERAL CAPITAL FUND**  
 Statement of Due to Current Fund  
 For the Year Ended December 31, 2018

---

Increased by:		
Receipts:		
Interest Earned on Investments		<u>\$ 21.04</u>
Balance Dec 31, 2018		<u><u>\$ 21.04</u></u>

**TOWNSHIP OF TEANECK**  
**GENERAL CAPITAL FUND**  
 Statement of General Serial Bonds  
 For the Year Ended December 31, 2018

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding Dec. 31, 2018			Balance Dec. 31, 2017	Increased	Paid by Current Fund Budget Appropriation	Balance Dec. 31, 2018
			Date	Amount	Rate				
General Improvement Bonds of 2013	4/15/2013	\$ 10,000,000.00	4/15/2019	\$ 500,000.00	2.000%				
			4/15/2020	500,000.00	2.000%				
			4/15/2021	500,000.00	2.000%				
			4/15/2022	500,000.00	2.000%				
			4/15/2023	500,000.00	2.000%				
			4/15/2024	500,000.00	3.000%				
			4/15/2025	500,000.00	3.000%				
			4/15/2026	500,000.00	3.000%				
			4/15/2027	500,000.00	3.000%				
			4/15/2028	600,000.00	3.000%				
			4/15/2029	600,000.00	3.000%				
			4/15/2030	600,000.00	3.000%				
			4/15/2031	600,000.00	3.000%				
	4/15/2032	600,000.00	3.000%		\$ 8,000,000.00		\$ 500,000.00	\$ 7,500,000.00	
General Improvement Bonds of 2014	7/15/2014	7,200,000.00	4/15/2019	400,000.00	2.000%				
			4/15/2020	400,000.00	2.000%				
			4/15/2021	400,000.00	2.000%				
			4/15/2022	400,000.00	2.000%				
			4/15/2023	400,000.00	2.125%				
			4/15/2024	400,000.00	2.250%				
			4/15/2025	400,000.00	3.000%				
			4/15/2026	400,000.00	3.000%				
			4/15/2027	500,000.00	3.000%				
			4/15/2028	500,000.00	3.000%				
			4/15/2029	500,000.00	3.000%				
			4/15/2030	500,000.00	3.000%				
			4/15/2031	600,000.00	3.000%			6,200,000.00	400,000.00
					<u>\$ 14,200,000.00</u>	<u>-</u>	<u>\$ 900,000.00</u>	<u>\$ 13,300,000.00</u>	

**TOWNSHIP OF TEANECK**  
**GENERAL CAPITAL FUND**  
Statement of Bond Anticipation Notes  
For the Year Ended December 31, 2018

Ordinance Number	Improvement Description	Date of Issue of Original Note	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2017	Increased	Decreased	Balance Dec. 31, 2018
2009-4128	Refunding Bond Ordinance - Emergency Judgments	07/07/09	04/07/17	04/06/18	1.04%	\$ 2,475,000.00		\$ 2,475,000.00	
2009-4128	Refunding Bond Ordinance - Emergency Judgments	07/07/09	04/06/18	04/05/19	2.75%		\$ 1,650,000.00		\$ 1,650,000.00
2010-4204	Acquisition of DPW Trucks and Equipment	08/14/14	08/10/17	08/10/18	2.25%	483,000.00		483,000.00	
2010-4204	Acquisition of DPW Trucks and Equipment	08/14/14	08/10/18	08/09/19	3.00%		446,044.00		446,044.00
2011-4215	Install Fencing at Votee Park	08/14/14	08/10/17	08/10/18	2.25%	86,000.00		86,000.00	
2011-4215	Install Fencing at Votee Park	08/14/14	08/10/18	08/09/19	3.00%		82,871.00		82,871.00
2011-4217	Improvement to GlenPointe Sanitary Sewer Pump Station	08/14/14	08/10/17	08/10/18	2.25%	202,000.00		202,000.00	
2011-4217	Improvement to GlenPointe Sanitary Sewer Pump Station	08/14/14	08/10/18	08/09/19	3.00%		199,354.00		199,354.00
2011-4222	Renovation of Old Police Headquarters Building	08/14/14	08/10/17	08/10/18	2.25%	1,641,000.00		1,641,000.00	
2011-4222	Renovation of Old Police Headquarters Building	08/14/14	08/10/18	08/09/19	3.00%		1,582,195.00		1,582,195.00
2011-4223	Various Public Improvements	08/14/14	08/10/17	08/10/18	2.25%	261,000.00		261,000.00	
2011-4223	Various Public Improvements	08/14/14	08/10/18	08/09/19	3.00%		247,904.00		247,904.00
2011-4235	Acquisition of Radio Communication Upgrade Equipment	08/14/14	08/10/17	08/10/18	2.25%	189,000.00		189,000.00	
2011-4235	Acquisition of Radio Communication Upgrade Equipment	08/14/14	08/10/18	08/09/19	3.00%		178,312.00		178,312.00
2011-4236	Acquisition of Fire Dept. Vehicles & Equipment	08/14/14	08/10/17	08/10/18	2.25%	110,000.00		110,000.00	
2011-4236	Acquisition of Fire Dept. Vehicles & Equipment	08/14/14	08/10/18	08/09/19	3.00%		95,750.00		95,750.00
2011-4238	2011 Road Resurf. & Sidewalk & Curb Improvements Program	08/14/14	08/10/17	08/10/18	2.25%	990,000.00		990,000.00	
2011-4238	2011 Road Resurf. & Sidewalk & Curb Improvements Program	08/14/14	08/10/18	08/09/19	3.00%		935,000.00		935,000.00
2011-4239	Stormwater Drainage Improvements - Various	08/14/14	08/10/17	08/10/18	2.25%	83,000.00		83,000.00	
2011-4239	Stormwater Drainage Improvements - Various	08/14/14	08/10/18	08/09/19	3.00%		81,869.00		81,869.00
2011-4240	Resurfacing of Various Municipal Parking Lots	08/14/14	08/10/17	08/10/18	2.25%	283,000.00		283,000.00	
2011-4240	Resurfacing of Various Municipal Parking Lots	08/14/14	08/10/18	08/09/19	3.00%		266,650.00		266,650.00
2012-4267	2012 Road & Municipal Parking Lot Resurfacing Program	08/14/14	08/10/17	08/10/18	2.25%	1,780,000.00		1,780,000.00	
2012-4267	2012 Road & Municipal Parking Lot Resurfacing Program	08/14/14	08/10/18	08/09/19	3.00%		1,680,650.00		1,680,650.00
2012-4270/2013-22	Acquisition of Emergency Generators	08/14/14	08/10/17	08/10/18	2.25%	636,000.00		636,000.00	
2012-4270/2013-22	Acquisition of Emergency Generators	08/14/14	08/10/18	08/09/19	3.00%		613,098.00		613,098.00
2012-4273	Stormwater Drainage Impr. Tokoloka & Dearborn	08/14/14	08/10/17	08/10/18	2.25%	167,000.00		167,000.00	
2012-4273	Stormwater Drainage Impr. Tokoloka & Dearborn	08/14/14	08/10/18	08/09/19	3.00%		164,836.00		164,836.00
2013-06	Police and Fire Equipment	08/14/14	08/10/17	08/10/18	2.25%	719,000.00		719,000.00	
2013-06	Police and Fire Equipment	08/14/14	08/10/18	08/09/19	3.00%		626,871.00		626,871.00
2014-25	2014 Road Improvements	08/14/15	08/10/17	08/10/18	2.25%	1,000,000.00		1,000,000.00	
2014-25	2014 Road Improvements	08/14/15	08/10/18	08/09/19	3.00%		947,368.00		947,368.00
2014-25	2014 Road Improvements	06/28/18	06/28/18	06/28/19	3.00%		900,000.00		900,000.00
2014-26	Stormwater Drainage Improvements	06/28/18	06/28/18	06/28/19	3.00%		950,000.00		950,000.00
2014-28	Emergency Services Equipment	06/28/18	06/28/18	06/28/19	3.00%		285,000.00		285,000.00
2014-29	DPW Vehicles and Equipment	06/28/18	06/28/18	06/28/19	3.00%		456,000.00		456,000.00
2017-10	Various Public Improvements and Acquisition of IT Equipment	06/28/18	06/28/18	06/28/19	3.00%		2,409,000.00		2,409,000.00
2017-10	Various Public Improvements and Acquisition of IT Equipment	08/10/18	08/10/18	08/09/19	3.00%		1,601,228.00		1,601,228.00
						<u>\$ 11,105,000.00</u>	<u>\$ 16,400,000.00</u>	<u>\$ 11,105,000.00</u>	<u>\$ 16,400,000.00</u>
Renewals							\$ 9,798,772.00	\$ 9,798,772.00	
Issued for Cash							6,601,228.00		
Paid by Budget Appropriation								1,306,228.00	
						<u>\$ 16,400,000.00</u>	<u>\$ 11,105,000.00</u>		

**TOWNSHIP OF TEANECK**  
**GENERAL CAPITAL FUND**  
 Statement of Obligations Under Capital Leases  
 For the Year Ended December 31, 2018

<u>Series</u>	<u>Date of Lease</u>	<u>Term of Lease</u>	<u>Principal Amount</u>	<u>Payment Schedule</u>		<u>Balance (a) Dec. 31, 2017</u>	<u>Paid by Budget Appropriation</u>	<u>Balance (a) Dec. 31, 2018</u>
				<u>Date</u>	<u>Amount</u>			
Bergen County Improvement Authority-Various Equipment	9/12/2008	10 Years	\$1,557,775.00	N/A	N/A	<u>\$ 86,012.21</u>	<u>\$ 86,012.21</u>	<u>-</u>

(a) Does not include interest.

**TOWNSHIP OF TEANECK**  
**GENERAL CAPITAL FUND**  
 Statement of Long Term Loan Payable--  
 New Jersey Downtown Business Improvement Loan Fund  
 For the Year Ended December 31, 2018

<u>Purpose</u>	<u>Loan Amount</u>	<u>Payment Schedule</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2017</u>	<u>Paid by Budget Appropriation</u>	<u>Balance Dec. 31, 2018</u>
		<u>Date</u>	<u>Amount</u>				
Business Improvement Loan	\$ 600,000.00	8/1/9-21	\$ 40,000.00	0.00%	\$ 160,000.00	\$ 40,000.00	\$ 120,000.00

Exhibit SC-14

**GENERAL CAPITAL FUND**  
 Statement of New Jersey Green Acres Assistance Loan Payable  
 For the Year Ended December 31, 2018

<u>Purpose</u>	<u>Loan Amount</u>	<u>Payment Schedule</u>		<u>Interest Rate</u>	<u>Balance (a) Dec. 31, 2017</u>	<u>Paid by Open Space Budget Appropriation</u>	<u>Balance (a) Dec. 31, 2018</u>
		<u>Date</u>	<u>Amount</u>				
Votee Park Turf Field	\$ 128,750.00	6/17/2019	2,854.06	2.00%			
		12/17/2019	2,882.60	2.00%			
		6/17/2020	2,911.43	2.00%			
		12/17/2020	2,940.54	2.00%			
		6/17/2021	2,969.95	2.00%			
		12/17/2021	2,999.65	2.00%			
		6/17/2022	3,029.65	2.00%			
		12/17/2022	3,059.94	2.00%			
		6/17/2023	3,090.54	2.00%			
		12/17/2023	3,121.45	2.00%			
		6/17/2024	3,152.66	2.00%			
		12/17/2024	3,184.19	2.00%			
		6/17/2025	3,216.03	2.00%			
		12/17/2025	3,248.19	2.00%			
		6/17/2026	3,280.67	2.00%			
		12/17/2026	3,313.48	2.00%			
		6/17/2027	3,346.61	2.00%			
		12/17/2027	3,380.08	2.00%			
		6/17/2028	3,413.88	2.00%			
		12/17/2028	3,448.02	2.00%			
		6/17/2029	3,482.50	2.00%			
		12/17/2029	3,517.32	2.00%			
		6/17/2030	3,552.50	2.00%			
		12/17/2030	3,588.02	2.00%			
		6/17/2031	3,623.90	2.00%			
		12/17/2031	3,660.14	2.00%			
		6/17/2032	3,696.74	2.00%			
		12/17/2032	3,733.71	2.00%			
		6/17/2033	3,771.05	2.00%			
		12/17/2033	3,808.76	2.00%			
6/17/2034	3,846.85	2.00%					
12/17/2034	3,885.31	2.00%					
6/17/2035	3,924.17	2.00%					
12/17/2035	3,963.41	2.00%					
					\$ 120,521.63	\$ 5,623.63	\$ 114,898.00

(a) Does not include interest.



**TOWNSHIP OF TEANECK**  
**GENERAL CAPITAL FUND**  
Statement of Bonds and Notes Authorized But Not Issued  
For the Year Ended December 31, 2018

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2017</u>	<u>2018 Authorizations</u>	<u>Notes Issued</u>	<u>Balance Dec. 31, 2018</u>
2007-4027	HVAC Upgrades for Library & Municipal Building	\$ 33,351.76			\$ 33,351.76
2012-4270/2013-22	Acquisition of Emergency Generators	871.00			871.00
2013-03	Votee Park Turf Field	1,174,800.28			1,174,800.28
2014-25	2014 Road Improvements	900,000.00		\$ 900,000.00	
2014-26	Stormwater Drainage Improvements	950,000.00		950,000.00	
2014-28	Emergency Services Equipment	285,000.00		285,000.00	
2014-29	DPW Vehicles and Equipment	456,000.00		456,000.00	
2015-23	Various Public Improvements and Acquisition of Equipment	395,200.00			395,200.00
2015-44	Various Public Improvements and Acquisition of IT Equipment	1,511,450.00			1,511,450.00
2016-18	Various Public Improvements and Acquisition of Equipment	2,587,800.00			2,587,800.00
2017-10	Various Public Improvements and Acquisition of IT Equipment	9,075,000.00		4,010,228.00	5,064,772.00
2018-24	Various Public Improvements and Acquisition of Equipment		\$ 7,605,700.00		7,605,700.00
		<u>\$ 17,369,473.04</u>	<u>\$ 7,605,700.00</u>	<u>\$ 6,601,228.00</u>	<u>\$ 18,373,945.04</u>

**SUPPLEMENTAL EXHIBITS**

**PUBLIC ASSISTANCE FUND**

**TOWNSHIP OF TEANECK**  
**PUBLIC ASSISTANCE FUND**  
Statement of Public Assistance Cash  
Per N.J.S.40A:5-5--Treasurer  
For the Year Ended December 31, 2018

Balance Dec. 31, 2017		\$ 4,266.80
Increased by Receipts:		
Due Current Fund	\$ 1,547.00	
Reserve for Social Services	8,000.91	
		9,547.91
		13,814.71
Decreased by Disbursements:		
Reserve for Social Services	1,247.00	
Reserve for Encumbrances	300.00	
		1,547.00
Balance Dec. 31, 2018		\$ 12,267.71

**TOWNSHIP OF TEANECK**  
**PUBLIC ASSISTANCE FUND**  
Statement of Reserve for Social Services  
Per N.J.S.40A:5-5--Treasurer  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 3,966.80
Increased by:	
Donations:	
Receipts	<u>8,000.91</u>
	11,967.71
Decreased by:	
Disbursements	<u>1,247.00</u>
Balance Dec. 31, 2018	<u><u>\$ 10,720.71</u></u>

**TOWNSHIP OF TEANECK**  
**PART 2**  
**SCHEDULE OF FINDINGS AND RECOMMENDATIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

**TOWNSHIP OF TEANECK**  
**Schedule of Findings and Recommendations**  
**For the Year Ended December 31, 2018**

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***Schedule of Financial Statement Findings***

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**Finding No. 2018-001**

**Criteria or Specific Requirement**

Proper internal controls require that the reconciliation of bank accounts and payroll deductions be completed on a monthly basis.

**Condition**

Our audit of bank reconciliations and payroll processing revealed that the reconciliation of bank accounts and payroll deductions were not completed on a monthly basis.

**Context**

Most of the bank and payroll deduction reconciliations were not completed on a timely basis.

**Effect**

An error or the misappropriation of assets could occur and not be detected timely.

**Cause**

Oversight by the responsible official.

**Recommendation**

That the reconciliation of bank accounts and payroll deductions be completed on a monthly basis.

**View of Responsible Officials and Planned Corrective Action**

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

**TOWNSHIP OF TEANECK**  
**Schedule of Findings and Recommendations**  
**For the Year Ended December 31, 2018**

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***Schedule of Financial Statement Findings (Cont'd)***

**Finding No. 2018-002**

**Criteria or Specific Requirement**

Municipal employees become eligible for the Public Employees Retirement System (PERS) upon making either a minimum base salary per year, working a minimum number of weekly hours or a combination thereof as per regulations promulgated by the New Jersey Division of Pensions and Benefits. Employees with a hire date after May 21, 2010 that do not work the minimum number of weekly hours required by the New Jersey Division of Pensions and Benefits but who earn more than \$5,000.00 in annual compensation should be enrolled in the Defined Contribution Retirement Plan (DCRP). Additionally, all full time non-probationary employees should be offered enrollment in the Township's health insurance.

**Condition**

Our examination of payroll records revealed that one employee was not properly classified as full-time and enrolled in either PERS or DCRP and the employee was not offered enrollment in the Township's health insurance.

**Context**

The proper employment classification was not made for one of the nineteen employees examined.

**Effect**

Non-Compliance with State Law.

**Cause**

Oversight by the responsible official.

**Recommendation**

That the Township establish procedures to ensure that all eligible employees be enrolled in the proper retirement system and offered health insurance.

**View of Responsible Officials and Planned Corrective Action**

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

**TOWNSHIP OF TEANECK**  
**Summary Schedule of Prior Year Audit Findings**  
**and Recommendations as Prepared by Management**

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This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

**FINANCIAL STATEMENT FINDINGS**

**Finding No. 2017-001**

**Condition**

Our audit of bank reconciliations and payroll processing revealed that the reconciliation of bank accounts and payroll deductions were not completed on a monthly basis.

**Current Status**

The condition remains unchanged as evidenced by finding number 2018-001.



**TOWNSHIP OF TEANECK**  
**Officials in Office and Surety Bonds**

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Surety Bond</u>
Mohammed Z. Hameeduddin	Mayor	\$1,000,000.00(A)
Elie Y. Katz	Council Member / Deputy Mayor	1,000,000.00(A)
Mark J. Schwartz	Council Member / Deputy Mayor (From 7/1/18)	1,000,000.00(A)
Henry J. Pruitt	Council Member / Deputy Mayor (To 6/30/18)	1,000,000.00(A)
Gervonn Romney Rice	Council Member	1,000,000.00(A)
Keith Kaplan	Council Member	1,000,000.00(A)
James Dunleavy	Council Member (From 7/1/18)	1,000,000.00(A)
Jason Castle	Council Member (To 6/30/18)	1,000,000.00(A)
William Broughton	Township Manager / Temporary Interim Chief Financial Officer (To 10/15/18)	1,000,000.00(A)
Dean Kazinci	Acting Township Manager / Temporary Interim Chief Financial Officer (From 10/15/18)	1,000,000.00(A)
Issa A. Abbasi	Township Clerk	1,000,000.00(A)
Michael Mariniello	Interim Chief Financial Officer (To 1/30/18)	1,000,000.00(B)
Natalie B. Huttinot	Tax Collector	1,000,000.00(B)
Jessica Lewis	Assistant Tax Collector	1,000,000.00(A)
James E. Young, Jr.	Municipal Judge	1,000,000.00(B)
Craig Ferdinand	Municipal Court Administrator	1,000,000.00(B)
Christy Moore	Deputy Municipal Court Administrator	1,000,000.00(A)
Farah Gilani	Township Engineer	1,000,000.00(A)
Mark Bocchino	Construction Code Official	1,000,000.00(A)
Glenn O'Reilly	Police Chief	1,000,000.00(A)
Jordan Zaretsky	Fire Chief	1,000,000.00(A)
Martin Rolaf	Fire Official	1,000,000.00(A)
Kevin McQuire	Fire Sub-Code Official	1,000,000.00(A)
Ken Katter	Health Officer	1,000,000.00(A)
Laura Turnbull	Registrar of Vital Statistics	1,000,000.00(A)
Michael D. McCue	Library Director (To 3/31/18)	1,000,000.00(A)
Jonna Davis	Interim Library Director (From 4/1/18 To 6/30/18)	1,000,000.00(A)
Alan McGinley	Library Director (From 7/1/18)	1,000,000.00(A)
James Tighe	Tax Assessor	1,000,000.00(A)
Glenna Crockett	Superintendent of Recreation	1,000,000.00(A)
William F. Rupp	Attorney	
John L. Shahdanian II	Attorney	

- (A) Public Employees' Dishonesty Blanket Position Bond, Aggregate Coverage, with a \$10,000.00 per loss deductible through the Public Entity Joint Insurance Fund.
- (B) Public Employees' Dishonesty Individual Endorsement Bond, with a \$10,000.00 per loss deductible through the Public Entity Joint Insurance Fund.

All of the bonds were examined and were properly executed.

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**APPRECIATION**

I express my appreciation for the assistance and courtesies rendered by the Township officials during the course of the audit.

Respectfully submitted,

BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Daniel M. DiGangi  
Certified Public Accountant  
Registered Municipal Accountant